

ICC Notes
September 21, 2010

Members Present: Jeff Abell, Jodie Baker, Jená Burges, Mary Ann Creadon, Grace Dempsey, Elisabeth Harrington, Sonya Hildreth, Chris Hopper, Mary Kay, Cindy Moyer (Chair), Dale Oliver, Anne Paulet, Scott Paynton, John Reiss, Brandon Schwab, Sheila Steinberg, Thomas Swanger, Ronnie Swartz, Eric Van Duzer, Beth Wilson

1. Approval of Minutes – Minutes from 09/7/2010 were approved without modification

2. Consent Calendar – Approved the following items:

10-007 - NRPI 450: Advanced Environmental Education and Interpretation – name change to “Applied Environmental Education and Interpretation” to better describe course content.

10-009 - NRPI 350: Introduction to Environmental Education and Interpretation – name change to “Fundamentals of Environmental Education and Interpretation” to better describe course content.

3. Proposing creation of a Task force to consider an all-Freshman GE course, (a recommendation from the Graduation Rate Improvement Plan Task Force), a curriculum based around Sustainability (a Cabinet for Institutional Change recommendation), and organizing GE around the HSU Outcomes (also CIC) and the new Executive Order - TABLED

4. Academic Policies Committee

Minimum Graduate Grade Policy

Eric Van Duzer presented the draft “Affirmation of current catalog description of minimum grade requirements for graduate programs” as informational to the ICC. The APC was to send it on to the Academic Senate for approval.

Draft Internship Policy

Burges note that an audit of off-campus activities and classes noted that HSU was remiss in documenting such programs. The draft proposal was based on CSU Monterey Bay’s policy where requirements include site visits and checklists for those visits. Students’ time must be logged, agreements must be in place with host site and there must be appropriate evaluation at each site. Committee members expressed concerns over the limitation of sites having to be within 100 miles of HSU. Van Duzer suggested that he will research availability of \$20 insurance policy for students enrolling in an internship class.

5. AMP

Criteria for Approving Minors - revised

[Approved 10/19/10]

Draft presented and discussed briefly. Chair noted that the draft will be circulated to the Council of Chairs and others.

09-454 - International Studies: Pacific Basin Studies and 09-455 – International Studies: Islamic Culture Studies

The IS faculty advisors have decided to eliminate both concentrations. The subcommittee recommends approving these proposals. *Approved by the full committee.*

6. CDC

09-363 & 09-364 MUS 340-Junior Recital and MUS 440-Senior Recital

Music Performance Option students must complete recitals in their Junior and Senior years, but recitals were not formalized as courses which made tracking completion of degree requirements difficult. Proposal is to create 0 SCU, 0 WTU, CR/NC recital courses. Creation of courses enhances record keeping and does not increase resource demand. The 0 unit recital course was found to be compatible with DARS. Recommend Approve. [Grace]. *Approved by the full committee.*

7. Guidelines for Proposal Dual Level, Co-Scheduled Courses (Grad Council)

This set of guidelines was created by the Graduate Council. The following issues were brought up:

- If classes do not meet the guidelines and must be scheduled separately, we may end up cancelling many low enrolled classes (Van Duzer).
- The curricula should be distinct enough that student could take one and then the other (Borges).
- Is it appropriate that this course could be repeated? (Moyer)

Swanger noted that this set of guidelines will make things easier, as dual level courses would no longer be considered equivalents.

Schwab suggested a notation on the New Course Proposal indicating a review of the guidelines before submitting paperwork for a dual level, co-scheduled course.

Chair Moyer will revise with the issues brought up here before returning this document to the Grad Council.

8. Program Planning and Assessment Subcommittee

Nothing brought to the meeting.

Meeting adjourned.