

## ICC Minutes September 7, 2010

Members Present: Jeff Abell, Jodie Baker, Jená Burges, Mary Ann Creadon, Elisabeth Harrington, Sonya Hildreth, Chris Hopper, Cindy Moyer (Chair), Dale Oliver, John Reiss, Brandon Schwab, Thomas Swanger, Ronnie Swartz, Eric Van Duzer, Beth Wilson

Others Present: Erik Jules, Bob Snyder

Item 1 – Approval of Minutes – Minutes from 04/27/2010 were approved without modification

Item 3 – Consent Calendar – Approved the following items:

**09-218: ENVS 441: Sustainable Campus**, change C-class from 2 units of C-2 and one of C-16 to 2 units of C-2 and one of C-7 to more accurately reflect the way the course is taught. (This also reduces the WTUs for the course from 4.0 to 3.3)

**09-271: ART 345: Intermediate Sculpture: Metals**, name change to “Metals.” The name change more accurately reflects the course content.

**09-272: ART 346: Intermediate Sculpture: Mixed Media**, name change to “Materials and Methods,” to better reflect course content

**09-340: MBA 650: Management Theories**, change name to “Designing Effective Organizations.”

**09-408: ZOOL 310: Animal Physiology**, change pre-requisites. The current pre-requisites include Phyx 106. The new pre-requisites will include Phyx 106 OR 109 so that students taking the Physics 109/110 sequence can enroll in the course.

**09-436: KINS 425: Strength and Conditioning**, change registration restrictions so that students must be Seniors in order to take the course.

**09-452: SOC 282L: Sociological Statistics Lab**, change pre-requisite to allow it to be taken as a co- or pre-requisite

**09-456: NRPI/EMP**: The name of the program has changed from Natural Resources Planning and Interpretation to “Environmental Management and Protection.” Change all course prefixes from “NRPI” to EMP.

**09-458: CHEM 199: Supplemental instruction in Chemistry** - change name to “Supplemental Instruction” to match the title used in other departments

**09-459: PHYX 099: Supplemental Instruction in Physics** – change name to “Supplemental Instruction” to match the title used in other departments

**09-460: English: Eliminate the general pathway: ENGL (English)**. Students must choose a different pathway in order to graduate; ENGL is used only as the default choice for entering students. With the ENGL pathway eliminated, students will automatically enter into the ENLS (Literary Studies) pathway, and then can choose to move into either the teaching or writing pathways if they wish.

**09-461: ENGL Teaching the Language Arts/English Education pathway**– rename the pathway “Language Arts” with the acronym “ENLA.”

Item 6 – AMP – Changes to the Ecology Emphasis Program (09-351 through 09-356) were discussed and will be sent to Senate consent calendar with ICC’s recommendation

Some concern was raised whether the addition of directed study as an option would be resource neutral or an additional drain on faculty. Erik Jules, representing the program, assured the committee that no additional resources were required to implement any of the changes, and that the number of students choosing directed study would not significantly affect faculty workload. Concern was also raised whether the addition of an elective course to the curriculum was necessary since it increased the major units by one. John Reiss noted that the Biology faculty felt an additional elective would strengthen the program’s curriculum.

Item 5 – CDC – Changes to Social Work Graduate Program (09-341 & 09-342) were discussed, amended as noted below and sent to Senate consent calendar with ICC’s recommendation

Ronnie Swartz provided background information on these changes to the committee. **09-341** affects advanced standing students who enter the program in the second year (having already completed an undergrad social work degree). They will now take two bridge courses and will not have elective options, thus reducing the total units from 36 to 33. This item will be forwarded as is to Senate consent with ICC’s recommendation.

**09-342** affects first year curriculum and will require students to take a SW 580 Seminar in Social Work Topics. This will be a variable topics course that faculty rotate through in the first couple years, but will ultimately become a new course number. The option for students to take SW 599 Independent study, which was originally noted in **09-342**, was removed. The item as amended will be sent to Senate consent calendar with ICC’s recommendation. Ronnie S. also agreed to forward a brief explanation of these changes along with the ICC’s recommendation.

Item 2 – PPA – Issues involving workload, chairmanship and charge of PPA sub-committee were discussed.

Beth Wilson recapped the responsibilities of the PPA sub-committee and specifically the responsibilities of the Chair. Workload of the committee for the past year has primarily focused on organizing and implementing assessment activities (program and GE), evaluating department writing plans, and developing a new program review system. Beth W. noted that release time must be provided to the Chair if the sub-committee is to maintain a similar workload as last year.

Bob Snyder noted that assigned time would not be granted without exhausting other alternative solutions.

Enlisting the Assessment Coordinator, Sonya Hildreth, as chair or co-chair was suggested as a means to better distribute committee workload. Sonya H. expressed strong reluctance to assuming full Chair since the ICC’s constitution requires a faculty member

and since an administrator in such a position might not reflect the spirit of shared governance that is likely necessary to engage faculty in assessment. Possibility of co-chairs is more acceptable, but no official decision was made in this regard.

Several alternatives were also suggested to reduce PPA workload. Bob Snyder suggested that program planning and review responsibilities be delegated to a task force allowing the PPA to focus primarily on assessment activities. John Reiss suggested the Assessment Coordinator could take primary responsibility for assessment while PPA focuses on program review. Chris Hopper suggested that the interim procedure for program review be continued another year allowing PPA to focus on assessment. The option to drop all assessment related activities this semester and focus on program review was also suggested.

Ultimately the committee agreed that a task force be delegated to deal with Program Review, allowing the PPA to focus on assessment activities and writing plans this semester. Jena Burgess and Cindy Moyer will organize the task force and work out the details of its membership. The PPA will pass on the revised Program Review document (which was developed last May in a special ICC meeting and revised during the first ICC meeting this semester) to Cindy M. who will distribute it to the task force.

#### Outstanding items

The following agenda items were not discussed and will be deferred to the following ICC meeting on September 22, 2010

Item 4 – Academic Policies Committee  
Update on Service Learning Policy

Item 5 – CDC  
09-363 & -364 MUS 340-Junior Recital and MUS 440-Senior Recital

Item 6 – AMP  
Criteria for Approving Minors - revised

Item 7 – Creation of a Task force to consider an all-Freshman GE course