

ICC Agenda for Tuesday November 4, 2014
NHE 106
10:00 a.m.

ICC Members:

AMP: Jená Burges, Matthew Dean, Mary Glenn, David Greene, Chris Hopper, Matthew Hurst, Cindy Moyer, Scott Paynton, Sarah Philips, Rick Zechman

CDC: Jodie Slack, Ricardo Febre, Gregg Gold, Bruce O’Gara, Anne Paulet, Clint Rebik

GEAR: Mary Dingle

APC: Monty Mola

Students: Patric Esh, Jenae Teal

Minutes-taker: Mark Medrano

1. Approval of Minutes

2. Consent Calendar

14-047

ENGL 570: Literary Field Studies - change course title to "Topics in the Literature of Power and Place" and revise the course description to remove the field studies/field trip aspect of the course because the professor with that particular expertise no longer teaches in the department. Also, add "graduate standing" to the pre-requisites.

14-048

ENGL 370: Literary Field Studies - change course title to "Topics in the Literature of Power and Place" and revise the course description to remove the field studies/field trip aspect of the course because the professor with that particular expertise no longer teaches in the department.

14-071

OCN 109: General Oceanography- OCN 109 has been a 4-unit course that included the Lab. This proposal (coupled with 14-116) splits that course into a lecture section and a lab. This change will better support transfer students who only need to take the lab portion of the course.

14-080

JMC 325: Magazine Production - Change C-class from 2 units of C-20 to 2 units of C-78 to correct existing errors in scheduling and WTUs associated with the course.

14-081

JMC 327: Multimedia News Lab - Change C-class from 2 units of C-20 to 2 units of C-78 to correct existing errors in scheduling and WTUs associated with the course.

14-082

JMC 333: Radio News Workshop - Change C-class from 2 units of C-20 to 2 units of C-78 to correct existing errors in scheduling and WTUs associated with the course.

14-097

ENGR 495: FE (EIT) Review - Change prerequisites - drop PHYX 315 (because that is no longer a degree requirement) and allow students to take the ENGR 330 prerequisite concurrently.

14-107

SPAN 105 - Remove existing corequisite of SPAN 105L so that students will be able to take the language class without the additional unit for the lab. Integrating lab assignments (Rosetta Stone) in SPAN 105 to maintain and support the acquisition of the second language. The 5th unit has been problematic for students in the new, efficiency graduation model.

14-111

FOR 475: Forest Management Decision Making - drop FOR 478 as a co-req because that course has been eliminated - restrict registration to seniors as experience shows that only seniors are well enough prepared to succeed in the course.

14-112

FOR 365: Forest Financial Administration - change course title to Forest Economics and Finance to more accurately reflect course content and restrict registration to juniors and seniors so students have enough preparation to succeed in the course.

14-113

WSHD 310: Hydrology and Watershed Management - change prerequisite to completion of the Lower Division Area B Physical Universe Requirement. Restrict registration to Juniors and Seniors so that students are adequately prepared for the course.

14-116

OCN 109L: General Oceanography Lab - new course - OCN 109 has been a 4-unit course that included the Lab. This proposal (coupled with 14-071) splits that course into a lecture section and a lab. This change will better support transfer students who only need to take the lab portion of the course.

14-118

SPAN 105L: Spanish Laboratory Level I - suspend the course. This class has been a required co-requisite for SPAN 105, which created a 5-unit package. The program has incorporated the lab component into the 4 units of SPAN 105, which means that 105L is no longer needed. (See related proposal 14-107.)

3. CDC

13-063

JMC 340 History of Mass Communication COURSE CHANGE

The department proposes to change the number to JMC 306 and have the course designated as an UD GE Area D. The department has included the GE SLOs on the syllabus and completed the GE matrix demonstrating that the course meets the GE Area D requirements.

RECOMMENDATION: Approve (Anne)

4. AMP

13-487

BA 105: Critical Thinking in Organizations - New Critical Thinking GE course, 2 units C-1 and 1 unit C-4. The course uses situations and problems faced various types of organizations as opportunities to enable students to learn about and use critical thinking skills.

(Note for ICC - AMP recommends approval of this as a permanent course - rather than giving short-term innovative course approval and then requiring Business to re-apply for long-term approval. Business has another proposal related to this course - 13-323, which will be deleted.)

(Possibly a revised set of Concentration Guidelines as well – we'll be revising at 9:00, and might forward them to you before 10:00.)

5. APC

Revised Course Numbering System

Attached documents: proposed Revised policy, draft resolution

6. GEAR update

ICC Minutes for Tuesday October 21, 2014
NHE 106
9:00 a.m.

ICC Members:

AMP: Jená Burges, Matthew Dean, Mary Glenn, David Greene, Chris Hopper, Matthew Hurst, Cindy Moyer, Scott Paynton, Sarah Philips, Rick Zechman

CDC: Jodie Slack, Ricardo Febre, Gregg Gold, Bruce O’Gara, Anne Paulet, Clint Rebik

GEAR: Mary Dingle

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Students: Patric Esh, Janae Teal

Minutes-taker: Mark Medrano

<p>1. Approval of Minutes</p>	<p>1. Approval of Minutes ➤ Approved</p>
<p>2. Consent Calendar</p> <p>14-054 BA 340: Principles of Marketing - add a registration restriction to exclude Freshmen from the upper division course. -----</p> <p>14-064 BA 464: International Business Finance - add registration restriction to exclude Freshmen, Sophomores, and Juniors because the course needs advanced skills and experience -----</p> <p>14-077 PSYC 325: Advanced Behavioral Neuroscience - change course # to 425 because the course requires Senior-level work. -----</p> <p>14-092 ANTH 671 - Change C-class from .6 units C-5 and 2.4 units C-7, to 3.0 units of C-7 to more accurately reflect the way the course is being taught. -----</p> <p>14-095 Wildlife Minor - suspend the program because Wildlife has so many students that they don't have time to advise minors - and they don't have room in their classes for minors. -----</p> <p>14-096 GEOG 106L: Physical Geography Lab - Change C-class from C-15 (technical activities & laboratories) to C-16 (Science Lab) because GEOG 106L is an Area B Science Lab. This increases the WTU by .5 but keeps student class time the same. -----</p> <p>14-098 FOR 311: Forest Mensuration and Growth -revise pre-reqs - this is clean-up following curriculum</p>	<p>2. Consent Calendar</p> <p>14-054 ➤ Approved</p> <p>14-064 ➤ Registration restriction to exclude Freshman, Sophomores, and Juniors. ➤ “Rising Seniors” won’t be able to register for this.</p> <p>14-077 ➤ Bruce O-Gara says wait – this is cross-listed with ZOOL – needs consultation – also needs to have same pre-reqs</p> <p>14-092 ➤ Approved</p> <p>14-095 ➤ Approved</p> <p>14-096 ➤ Approved</p> <p>14-098 ➤ Approved</p>

<p>revisions made last year. Old pre-req 230 becomes new pre-req 130 (because old course 230 was changed to new course 130), and STATS 109 is dropped because the course is no longer required for the major (and the needed STATS material is being incorporated into 311).</p> <p>-----</p> <p>14-103 ES 245: Hip Hop and the Black Experience - remove all existing pre-requisites and make them recommended (but not required) course preparation instead. Because this is a DCG course, the program wishes to make the class accessible to more students, and thus have incorporated the needed information from the old pre-reqs into ES 245.</p> <p>-----</p> <p>14-104 CRGS 491: Mentoring: Change from 1-3 units to 1-2 units because students need only 2 units of the 491 and/or 410 for the degree. Permit students to repeat the course twice, for a total of 4 units.</p>	<p>14-103 ➤ Approved</p> <p>14-104 ➤ Approved</p>
<p>3. CDC</p> <p>13-372 ES 325 From Civil Rights to Black Power COURSE CHANGE The department would like to have the course designated as DCG Domestic. They have completed a DCG Matrix which demonstrates that the course meets the requirements and the DCG SLO has been included on the syllabus.</p> <p>RECOMMEND: Approve (Anne)</p> <p>-----</p> <p>13-274 ES 326 Media & the Politics of Representation COURSE CHANGE The CRGS department is asking for DCG Domestic status for this course. The DCG Matrix has been appropriately completed demonstrating that the course meets the requirements and the SLO has been included on the syllabus.</p> <p>RECOMMEND: Approve (Anne)</p> <p>-----</p> <p>OAA#: 13-454 Overview: Department of Geography proposes to change the title of their course, Geography 105 Cultural Geography to Human Geography. The rationale for the title change is to reflect the “broader developments within the sub-discipline of human geography”. “Cultural Geography” is a leftover from the 1960-70s, when culture in itself was understood to determine the processes (i.e. economic, political, social, etc.) that ultimately shape the human-made landscape Updating the title</p>	<p>13-372 ➤ Approved</p> <p>13-274 ➤ Approved</p> <p>13-454 ➤ Tabled for future agenda. ➤ Proposal requires a Program Change Form.</p>

<p>to “Human Geography” more accurately reflects the range of study by contemporary human geographers and, accordingly, the material presented in the course.”</p> <p>Note: The CDC discussed the absence of the signature of the Department Chair.</p> <p>Recommendation: I recommend to approve this title change.</p> <p>-----</p>	
<p>13-455</p> <p>The Department of Geography proposes a Course Change Form to change GEOG 311L to GEOG 310L. Their proposal suggests: “This course was created as a co-requisite for GEOG 311: Geographic Research and Writing” a methodology-based course required by all Geography majors. The department is now proposing to introduce a choice in methodology courses (GEOG 311 or ENVS 230), thereby allowing greater specialization for students focused on physical geography. However, we want to retain Geographic Research Laboratory as a requirement for all majors? Changing the course number to 310L will erase the direct association with GEOG 311 and the potential for students to see it as unnecessary for students not in that course.</p> <p>Note: The CDC discussed the absence of the signature of the Department Chair.</p> <p>Recommendation: I recommend approving this title change.</p> <p>-----</p>	<p>13-455</p> <ul style="list-style-type: none"> ➤ Tabled for future agenda. ➤ Proposal requires a Program Change Form.
<p>13-471</p> <p>ART 105D 3D Design NEW COURSE PROPOSAL</p> <p>Art is proposing a new 3 unit C-7 (Art Activities course) which gets 1 unit SCU and 1.3 units of WTU for every 2 hours of class time [total for class 3 SCU, 6 hrs class time, 3.9 WTU]. Course description reads: "Introduction to materials, techniques, and concepts of organizing forms in three dimension. Students will gain an understanding of 3-D design principles and its history as it relates to the fine arts, architecture, product and prototype design." The course will be a LD GE Area C (appropriately completed GEAR SLO form attached to proposal). The department proposes offering one section each semester. Faculty exists in the department to teach the course.</p> <p>RECOMMEND: Approve (Anne)</p> <p>-----</p>	<p>13-471</p> <ul style="list-style-type: none"> ➤ Approved
<p>13-472</p> <p>Art Major (Studio) PROGRAM CHANGE</p>	<p>13-472</p> <ul style="list-style-type: none"> ➤ Approved

<p>Art is proposing replacing ART 109 with ART 105D--3D Design in the Studio Art major core curriculum to bring it more in line with the model transfer curriculum. There is no change in units as a result.</p> <p>RECOMMENDATION: Approve (Anne) -----</p> <p>13-483 OAA # 13-483 Program Change (accompanies OAA# 13-484 (new BA 120) and OAA# 13-510 {MATH 104 Finite Mathematics})</p> <p>Overview. the Business Administration department proposes a change that would require its students to take MATH 104 (3-units) instead STAT 108 (4-units).</p> <p>Business Administration has consulted with the Math Department and determined its students would be better served by taking a revised-MATH 104. This revised course would include some statistics and business math concepts and be taught on an Excel platform with Business examples.</p> <p>A new 1-unit, BA 120 Business Essentials, OAA# 13-484, is introduced as a bridge course to ensure that students succeed in graduating.</p> <p>Recommendation: I approve this change. Rick Febre (CDC) -----</p> <p>13-484 BA 120 Business Essentials New Course Proposal</p> <p>BA 120 is part of a Program Change (13-483) that would remove STAT 108 (Elementary Statistics) from the BA major and replace it with a revised version of MATH 104 (Finite Mathematics) and BA 120. The proposed change does not impact the number of units in the BA major. The Department believes that the combination of MATH 104 and BA 120 will serve their students better in acquiring the quantitative and writing skills required to succeed in the BA major.</p> <p>Recommendation: Approval Bruce O'Gara -----</p> <p>13-510 Course change Math 104. Finite Mathematics The Department of Mathematics proposes to change the format of its course from a classification of C4 (3-units) to a C4 (2-units) + C13 (1-unit).</p>	<p>13-483</p> <ul style="list-style-type: none"> ➤ NEEDS TO FIX BUSINESS CATALOG COPY – TALK TO JENA – TRY IN TIME FOR SENATE <p>13-484</p> <ul style="list-style-type: none"> ➤ Listed as core requirement in catalog. The language needs to be reshaped to show alternatives to satisfying requirement. ➤ Department wants current setup for native HSU students. Include asterisk and footnote? ➤ NEEDS TO FIX BUSINESS CATALOG COPY – TALK TO JENA – TRY IN TIME FOR SENATE <p>13-510</p> <ul style="list-style-type: none"> ➤ NEEDS TO FIX BUSINESS CATALOG COPY – TALK TO JENA – TRY IN TIME FOR SENATE
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<p>The Department of Mathematics, working closely with the Department of Business Administration, proposes to modify their course, MATH 104, to accommodate Business's request for a course that contains business and finance content replacing some of the elementary probability and statistics material contained in STAT 108. Moreover, they requested that the computer lab component of STAT 108 be retained using a spreadsheet software package in place of the statistical software packages used in STAT 108.</p> <p>Recommendation: I approve this course change. Rick Febre (CDC)</p>	
<p>4. AMP</p> <p>Resolved: That the University Senate of Humboldt State University recommends to the Provost that a new Bachelors of Fine Arts degree in Fine Art as proposed in Curriculum form 13-360 be approved; and be it further</p> <p>Resolved: That one associated new course for the BFA (ART 492, see Curriculum form 14-041, summarized below) be approved; and be it further</p> <p>Resolved: That new the Major will be available to students beginning with the first year that it appears in the HSU Catalog, and that the new Major will be included in the HSU catalog as soon as possible after Chancellor's Office approval; and be it further</p> <p>Resolved: That the program, the Dean, and the Provost shall negotiate appropriate benchmarks for the program.</p> <p><i>Rationale: A BFA degree is a professional degree for advanced students interested in careers in art. This particular degree will offer selected students great depth of study within a particular area of concentration: Painting and Drawing, Photography, Graphic Design, Printmaking/Drawing, Ceramics, and Jewelry/Small Metals. Admission standards for the program will be rigorous, with cohorts of only 25 to 35 students admitted each year. Prospective students have expressed interest in having a BFA degree; adding this degree will help HSU recruit top students who currently choose to go elsewhere because we don't have a BFA.</i></p> <p><i>The BFA degree requires only one new course. To staff that course, the Art department plans to offer fewer sections of an existing course, with the result that the new BFA will not require any new staffing.</i></p>	<p>4. AMP</p>

14-041: Art 492 - BFA Practicum in Studio Art new course, 3 units C-7, Capstone experience for student in their final semester of the BFA program. Art expects to offer two sections of the course each Spring.	14-041 ➤ Needs new number
5. APC	

Humboldt State University
University Senate

Resolution on Revised Course Numbering Policy

#XX-13/14-APC – [Date] – First Reading

Resolved: That the University Senate of Humboldt State University recommends to the Provost that the revised course numbering policy supersede the previous version.

Rationale: In order to allow Area E general education courses to be offered at all course levels, i.e. 100, 300 or 400, the course numbering policy must be amended to accommodate this change.

HUMBOLDT STATE UNIVERSITY

Course Numbering System

1. General Numbering Scheme.

- 001-099: Remedial courses
- 100-109: Courses satisfying lower division general education requirements in breadth areas A, B, C, D & E.
Exception: Foreign language courses numbered 105.
- 100-199: Courses appropriately taken in the Freshman year in order to make reasonable and orderly progress toward satisfying baccalaureate degree requirements.
- 200-299: Courses appropriately taken in the Sophomore year in order to make reasonable and orderly progress toward satisfying baccalaureate degree requirements.
- 300-309: Upper division courses meeting general education requirements in breadth areas B, C, D & E.
- 300-399: Courses appropriately taken in the Junior year in order to make reasonable and orderly progress toward satisfying baccalaureate degree requirements.
- 400: Upper division courses meeting general education requirements in area E.
- 400-499: Courses appropriately taken in the Senior year in order to make reasonable and orderly progress toward satisfying baccalaureate degree requirements. These courses satisfy the advanced degree requirements for a baccalaureate degree and can satisfy some portion of the requirements for a master's degree, at the discretion of the college/department.
- 500-599: Graduate courses which may be taken by qualified seniors on an elective basis.
- 600-699: Graduate courses open only to graduate students.
- 700-799: Credential/Licensure courses.

2. Special courses.

The numbers assigned to the following special courses shall be used by all academic units:

180/280/380/480/580/680/780: Baccalaureate/Master's Special Topics

482/582/682: Baccalaureate/Master's Internships

485/585/685: Senior/Master's Seminar

490/690: Senior/Master's Thesis

491/691: Baccalaureate/Master's Comprehensive Examination

492/692: Baccalaureate/Master's Project

293/493: Supplemental Work (to make up deficiencies in previous course work)

495/695: Senior/Master's (Field, Applied, Directed) Research

199/299/399/499/599/699/799: Baccalaureate/Master's Directed Independent Study

3. Letter suffixes.

Activity, discussion, laboratory, major, and research courses, which are associated with a lecture but may be offered independently from the lecture, shall be given the same number as the appropriate lecture course, with the addition of the suffixes A, D, L, M, and R, respectively. For example, BIOL 114 (Genetics) and BIOL 114L (Genetics Laboratory).

4. Service learning courses.

The use of S in a course number is reserved for courses designated as service learning courses through the university curriculum process. For example, SPAN 208S is an approved service learning course; SPAN 208 is the same course taught using a different methodology.

5. Other lettering conventions.

The use of W, X, Y, Z designate courses in a sequence meeting general education requirements. There are two limitations: (1) the entire sequence must be completed in order to earn the credit (the student must complete the "Z" course before any units count toward general education requirements); (2) not all units earned in the sequence count toward the requirement, only the number specified (usually three).

6. Courses lasting two or more terms.

Courses that last for two or more terms shall be given sequential numbers, not letter suffixes. Sequential course numbers do not always indicate courses lasting for two or more terms.

7. Courses assigned the same number.

Letters B, C, E, F, G, H, I, J, K, N, O, P, Q, T, U, and V may be used to distinguish between courses assigned the same number (for example, THEA 103, 103B, 103C). Such courses may or may not be a part of a sequence.

Academic Policies Committee: 10/28/14
University Senate: