

## Integrated Curriculum Committee Meeting Minutes

**Meeting Date:** Tuesday December 12, 2023

**Time:** 9:00am to 11:00 am

**Place:** NHE\_102 or zoom: <https://humboldtstate.zoom.us/j/7078264143>

**Members Present:** Alderson, Allison Grovier, Anderson, Atienza, Bumgarner, Bustos-Works, Cass, Dinscore, Donahue, Fisher, Hart, Hesse, Hill, Howe, Kerhoulas, Madar, Mazzag, Moyer, Ortega, Ramsier, Rizzardi, Robinson-Reisinger, Smith, Tafoya, Tremain, Wicklund, Woglom

**Members Absent** Anna Thaler

**GEAR Chair:** Marissa Ramsier

**CDC Chair:** Lucy Kerhoulas

**APC Chair:** Nicole Jean Hill

**Student Representatives:** Vacant

**Administrative Coordinator:** Andrea Bright

**Curriculum and Catalog Specialist:** Cameron Allison Govier \*Non-voting member

**Guest:**

Time	Agenda Item	Notes
	1. <a href="#">Approval of the minutes from the meeting of December 05, 2023</a>	No objections; approved.
	1. <a href="#">Consent and Voting Action Calendar</a>	<p>1) Film Changes</p> <p>2) History Changes</p> <p>a) Putting on pause for the program review argument</p> <p>i) GEAR passed it, and reflected in American intuitions and consultations.</p> <p>ii) Concerns: <a href="#">ES - 200 - 23-1955 - New Course</a></p> <p>(1) These changes were not proposed to the History Department but do meet policy. This Area (F) is taught by multiple departments. (multidisciplinary).</p> <p>(2) Proposed changed,</p> <p>(a) Everyone who teaches in an Area should be informed and have a weigh in, GEAR would look into this and see if it is something that will become Policy.</p> <p>(i) Potential of GE areas,</p> <p>iii) History 302,</p> <p>(1) Issue, CDC, units of the course and lots of conversation on GE being 4 units and there are not specific reasons that GE are 3 units. The Chancellor's office was contacted..</p> <p>(2) Carmen,</p> <p>(a) Based on map pattern, fand units, and these conversations will be with the program review,</p> <p>(b) 1 unit may need to go to something else,</p>

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		<p>students should be advised on this. because there is no local policy</p> <p>(c) 4 unit GE, is another history class approved last year multidisciplinary</p> <p>(3) There will be a curriculum change for this course which may want to be paused</p> <p>(a) Multiple proposals</p> <p>(b) History has a lot of upper division course that are 4 units</p> <p>(i) Math lower division classes that are 4 units</p> <p>(4) Lots of arguments for and against pausing</p> <p>(5) violations would mean that it may be a course change</p> <p>(6) It may not be fair to penalized because there is no policy</p> <p>(a) WHAT IS THE BAD SIDE OF THIS ?</p> <p>(7) CDC has this policy a long time</p> <p>(a) 120 units</p> <p>(b) Chemistry, math have al ot of 4 unit class</p> <p>(c) Repackaging them may make it difficult</p> <p>(d) GEAR had it for long time reviewing it</p> <p>iv) Students who count this unit and contribute to Major, this is a purely GE course, this is clear that students can choose from.</p> <p>v) Mark - should have have a policy that we should have a GE, is only 3 units, majors always 4 unis</p> <p>vi) It was proposed because of someone else subject matter and wants to teach it this way, the person does not want</p>

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		<p>to teach that way, that was only reason it was put up to GEAR, 3 + 1 model,</p> <p>(1) Not very complex</p> <p><b>(2) Cindy votes to approve</b></p> <p><b>MOVED TO CONSENT CALENDAR</b></p> <p><b>3) Math Changes</b></p> <p><b>a) Stretch calculus course</b></p> <p>i) can take 109 YZ or 1 semester</p> <p>ii) 109 B and 109 C,</p> <p>iii) Everything has been updated</p> <p>iv) Should be updated form 109 Y to 109 B</p> <p><b>b) Program questions</b></p> <p>i) Curriculum proposal changes</p> <p>(1) co enrollment 109</p> <p>(a) Separate line and</p> <p>(b) Will students be eligible (Monty) department are the decision makes</p> <p>(c) tHese are two things that were being talked about</p> <p>ii) Program requirements and Prerequisites</p> <p>(1) Memo coming from Carmen</p> <p>(2) Tyler sent out message to put in program changes</p> <p>(3) so things aren't duplicated</p> <p>(4) Find a blanket but the door will be open to how to treat the first semester.</p> <p>iii) How should it be implemented? These questions have already happened.</p> <p>(1) Different numbering systems</p>

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		<ul style="list-style-type: none"> <li>(2) Reliable</li> <li>(3) What is the degree that people will have to do work to manifest this <ul style="list-style-type: none"> <li>(a) Back end or Program responsible for it.</li> </ul> </li> <li>(4) Do you have to submit program changes <ul style="list-style-type: none"> <li>(a) Yes</li> </ul> </li> <li>(5) More conversation on this (tyler is outreaching) to chairs</li> <li>(6) No blanket solution</li> <li>(7) Who is responsible for all this? <ul style="list-style-type: none"> <li>(a) Grant that we got to implement course (Bori)</li> <li>(b) Plus math department</li> <li>(c) <b>MOVING FORWARD TO SENATE TODAY</b></li> </ul> </li> <li>4) Nursing Changes</li> <li>5) Special Programs Changes</li> <li>6) Last year Jill alderson (declaring assessment plans for minors) <ul style="list-style-type: none"> <li>a) 2 minor that is going to Senate</li> <li>b) Embarrassing that per the policy</li> <li>c) Asses 3 ILOs, not compliant with the policy</li> <li>d) APC will review this Cannabis studies and Crime changes</li> <li>e) Mark will be added</li> <li>f) Resolution should not have learning outcomes if they are not Program reviewed <ul style="list-style-type: none"> <li>i) BY LAWS if they should go through SENex <ul style="list-style-type: none"> <li>(1) WASC does not say anything about minors</li> <li>(2) Goes to SENEX to APC</li> <li>(3) REVIEWED kHRISTING</li> </ul> </li> </ul> </li> </ul> </li> </ul>

Time	Agenda Item	Notes
	1. Subcommittee Reports <ul style="list-style-type: none"> <li>i. CDC</li> <li>ii. GEAR</li> <li>iii. APP</li> <li>iv. APC</li> </ul>	
	1. GEAR Program Review updates and discussion  <a href="#">Cal Poly GEAR Program Review Self-Study Template (working draft)</a>  <a href="#">GEAR Area Teaching Policy AY 23_24 DRAFT</a>	<b>Marissa</b>  <b>Reviewed</b>
	7. Follow up discussion of new syllabus policy's requirement re: Program Review  <a href="#">Syllabus Policy Implications</a>	<b>Mark W</b>  <b>Reviewed</b>  <a href="https://docs.google.com/document/d/1sv-S5n7xg9dJDbTNTgQDRgNJQC8aqYm_BCCeJs65AyA/edit">https://docs.google.com/document/d/1sv-S5n7xg9dJDbTNTgQDRgNJQC8aqYm_BCCeJs65AyA/edit</a>

Time	Agenda Item	Notes
	1. Semester wrap up - Info and task list to pass on to Jill	
	1. <a href="#">Arts in Health and Narrative Medicine Minor - 22-1868</a> a. Resolution for Senate	Reviewed
	1. Ethnic Studies a. <a href="#">ES - 108 - 23-1952 - New Course - Asian American Lives</a> b. <a href="#">ES - 203 - 23-2194 - New Course - Asian American Images and Pop Cultures</a> c. <a href="#">ES - 200 - 23-1955 - New Course - Comparative Histories of African American and Latinx Americans in the United States</a> i. <a href="#">Critical Race, Gender and Sexuality Studies, B.A. - Change</a>	Reviewed

Time	Agenda Item	Notes
	<a href="#">Core Requirements - 23-2319</a>	
	1. <a href="#">HIST - 302 - 22-1751 - New Course - Environmental History of China</a>	reviewed

## Voting Action Calendar

### Film Changes

#### [Film, B.A. - Change Core Requirements - 22-2017.](#)

The Film Program revisions offer a more robust lower-division core curriculum of film courses to engage students earlier in the program in film studies and film production-related classes. Additionally, in the current version of the Film BA, there is only one course that will automatically transfer from a community college (Art 250 or ART 251.) There are several community colleges with courses in film studies, film production and screenwriting, but in the current program, these courses do not articulate. This includes an upcoming certificate program at the College of the Redwoods in digital media production. The key components of the revised program include:

- Converting the Filmmaking I class from upper division (FILM 315) to lower division (FILM 215).
- Creating a lower division Screenwriting I class (FILM 210).
- Converting the two upper division (FILM 305 and FILM 306W) film studies classes to lower division (FILM 103 and FILM 104) to allow for transferability from community colleges.



- Creating a cross listed FILM/ART Topics in Media Arts History (FILM/ART 308) to address overlapping need for the content in both program areas and prepare for the new polytech major (BFA in Media Arts), while replacing the upper division option that is being converted to lower division mentioned above.
- General cleanup of elective options to make film electives more streamlined for students and advisors to navigate (deletion of Film Production Elective Courses option, reducing ART requirements, and FILM 360 content condensed into FILM 362).
- Removal of courses that are no longer needed or overly complex in their descriptions/titles (FILM 102, FILM 317, and FILM 318).
- Making the film production capstone class a year-long project by adding FILM 476 Filmmaking V. (Filmmaking IV will now focus most of pre-production and the new Filmmaking V will focus on post-production. Currently Filmmaking IV contains both components and it is too much content for one semester.)
- The revisions also include updates to course information to reflect industry standards (FILM 350 and FILM 425), better alignment for advising (FILM 385), and GWAR reflected in the capstone course (FILM 494W).

The Film Program is also increasing the Major units from 49 to 54.

Please note: The National Association of Schools of Art and Design (NASAD) is the external accrediting body for visual arts. Currently, the art programs are accredited, and to maintain this accreditation, they are required to have an audit of the Film Program as well during the next site visit in AY 24/25. This proposal aligns with the external organization's curriculum framework.

[Film Minor - Change Minor Requirements - 22-2125](#). The Film Program is aligning the requirement for the minor with the changes to the revised Film BA. The minor will change from 20 units to 17-19 units.

[FILM - 102 - 22-2140 - Course Suspension - Introduction to Radio, TV and Film](#). This course currently only counts towards GE and is not part of any major. To more effectively streamline the curriculum in the Film department and make classes more transferable for community colleges, the Film Department wants to suspend this course. With the proposed changes to the Film curriculum, courses will align with similar programs and community colleges. This class is no longer needed and overly specific.

[FILM - 103 - 22-2086 - New Course - Art of Film: Beginning to 1950s](#). The Film Program is converting an upper-division FILM course (FILM 305, see course deletion) to a lower-division course (FILM 103) to allow for transferability from community colleges. This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 104 - 22-2087 - New Course - Art of Film: 1950s to Present](#). The Film Program is converting an upper-division FILM course (FILM 306W, see course deletion) to a lower-division course (FILM 104) to allow for transferability from community colleges. This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 210 - 22-2088 - New Course - Screenwriting I](#). The Film Program is creating a lower division Screenwriting I class to match transfer curriculum and properly prepare students for UD courses in film production.

[FILM - 215 - 22-2089 - New Course - Filmmaking I](#). The Film Program is converting an upper-division FILM course (FILM 315, see course deletion) to a lower-division course (FILM 215) to allow for transferability from community colleges. This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 305 - 22-2094 - Course Deletion - Art of Film: Beginning to 1950s](#). The Film Program is converting this upper-division FILM course (FILM 305) to a lower-division course (FILM 103, see new course) to allow for transferability from community colleges. This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 306W - 22-2096 - Course Deletion - Art of Film: 1950s to the Present](#). The Film Program is converting this upper-division FILM course (FILM 306W) to a lower-division course (FILM 104, see new course) to allow for transferability from community colleges. The GWAR will be part of FILM 494W (see new course) This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 308 - 22-2090 - New Course - Topics in Media Art History](#). Due to the restructuring of the Film program/courses, there was a need to offer an upper-division film studies class to film majors. This course will be cross-listed with ART 308 to support the need for more collaboration in preparation for the new polytech BFA in Media Arts set to launch in Fall 2026.

[FILM - 315 - 22-2098 - Course Deletion - Filmmaking I](#). The Film Program is converting this upper-division FILM course (FILM 315) to a lower-division course (FILM 215, see new course) to allow for transferability from community colleges. This change was motivated by a program review, as well as an assessment of the graduation/retention rates. With this change, students will be introduced to themes in the course earlier in the film curriculum.

[FILM - 317 - 22-2095 - Course Deletion - Art of Film Discussion: Pre 1950s](#). This course is no longer needed in the revision of the film curriculum/program.

[FILM - 318 - 22-2097 - Course Deletion - Art of Film Discussion: Post 1950s](#). This course is no longer needed in the revision of the film curriculum/program.

[FILM - 350 - 22-2100 - Course Change - Screenwriting II](#). The Film Program made the following changes: added a pre-requisite course (FILM 210 Screenwriting I), updated the name to reflect new lower-division pre-requisite FILM 210, updated the catalog description, updated C-classification to reflect the necessary course format, reduced units from 4 to 3.

Previous course name: Writing for Film

Previous course description: Writing short scripts and treatments for indie experimental, documentary, and narrative films using 3-Act structure and story-craft. Developed scripts and treatments are offered to production courses.

Proposed course name: Screenwriting II

Proposed course description: Advanced writing for short scripts and treatments for indie experimental, documentary, and narrative films using 3-Act structure and story-craft. Developed scripts and treatments are offered to production courses.

[FILM - 360 - 22-2103 - Course Deletion - Science, Environment and Natural History Digital Production](#). Course content is being condensed into another existing course: FILM 362. This helps to streamline the film curriculum. ENST program was notified as this deletion would impact the Media Production Emphasis but FILM 362 is already a part of the 3-unit option so there are no changes necessary from ENST program.

[FILM - 362 - 22-2104 - Course Change - Documentary Production](#). The Film Program changed the course name and course description to better align with industry-standard terminology. This course will also reflect components of the deleted course: FILM 360 Science, Environmental and Natural History Digital Production.

Previous course name: Social Change Digital Production

Previous course description: Examines how social change digital media is a tool that increases awareness and modifies behavior. Develop and produce short digital media social change productions.

Proposed course name: Documentary Production

Proposed course description: Fundamentals of ethical, non-fiction video production.

[FILM - 415 - 22-2091 - Course Change - Filmmaking III](#). The Film Program is changing the number to FILM 385 to indicate junior year for this class. Another 400-level course is being added to the program, so this reduces confusion.

[FILM - 425 - 22-2105 - Course Change - Film Directing and Production Processes](#). The Film Program made the following changes: added a pre-requisite course (FILM 215 Filmmaking I), updated C-classification to reflect the necessary course format, and reduced units from 4 to 3.

[FILM - 476 - 22-2092 - New Course - Filmmaking V](#). This course would provide an opportunity for students to work on their capstone films over the course of 2 semesters versus 1. Currently, one semester is not enough time to do development, preproduction,

production, and post-production on a final film for the major. Course description: Capstone course, second part. Students pitch, develop, shoot, and complete a short film. Distribution materials developed.

[FILM - 494 - 22-2099 - Course Deletion - Professional Practices in Film](#). The Film Program is converting this course (FILM 494) to a GWAR course (FILM 494W, see new course). The Film Program's previous GWAR course (FILM 306W) is being removed as part of the curricular revisions. The new FILM 494W will be a 3-unit course (increased units from FILM 494) and will allow FILM majors the ability to fulfill the GWAR during the film capstone experience.

[FILM - 494W - 22-2093 - New Course - Professional Practices in Film](#). The Film Program is converting FILM 494 to FILM 494W, which will be a GWAR course. The Film Program's previous GWAR course (FILM 306W) is being removed as part of the curricular revisions. This course will be a 3-unit course (increased units from FILM 494) and will allow Film majors the ability to fulfill the GWAR during the film capstone experience.

### **Geography Changes**

[GEOG - 311 - 22-1711 - Course Change - Geographic Research and Writing](#). GWAR certification for Geography, BA students. Adding Zero Cost Course Materials attribute. Number change to GEOG 311W.

[GEOG - 411 - 22-1712 - Course Change - Senior Field Research](#). GWAR certification (along with EMS 410) for Geospatial Science and Technology, B.S. students. Adding Zero Cost Course Materials attribute. Numbering change to GEOG 411W.

### **History Changes**

[HIST - 420 - 22-1752 - Course Change - Interpreting History for Teachers](#). Add GWAR Certification to this existing course. Numbering change to HIST 420W.

### **Math Changes**

[MATH - 109G - 23-2213 - New Course - Calculus 1 Part 1](#). This is the first semester of a "stretch calculus" course designed to allow Math Placement Category 3 and 4 students to complete the equivalent of Calculus 1 (MATH 109) by the end of their second term. In the existing curriculum, Category 3 and 4 STEM majors requiring calculus must take MATH 101i (or MATH 101 for Category 3) and MATH 101T before MATH 109 so that these students do not complete MATH 109 until term three. This, in turn, puts them out of phase in their major's MAPS because MATH 109 is a prerequisite for many courses in STEM majors. The course is modeled after a course at Sonoma State University where they have shown this "just in time" prerequisite structure is effective. A pilot course is running in AY 2023-24.

[MATH - 119 - 23-2214 - New Course - Calculus 1 Part 2](#). This is the second semester of a "stretch calculus" course designed to allow Math Placement Category 3 and 4 students to complete Calculus 1 (MATH 109) by the end of their second term. In the existing curriculum, Category 3 and 4 STEM majors requiring calculus must take MATH 101i (or MATH 101 for Category 3) and MATH 101T before MATH 109 so that these students do not complete MATH 109 until term 3. This, in turn, puts them out of phase in their major's MAPS because MATH 109 is a prerequisite for many courses in STEM majors. The course is modeled after a course at Sonoma State University where they have shown this "just in time" prerequisite structure is effective.

## **Nursing Changes**

[Nursing \(RN to BSN\), B.S. - MAP Update - 23-2283](#). The nursing program is changing the admission criteria to streamline the registration process and to allow for the development of the North Coast Concurrent Enrollment (NCCE) program. There are also updates to the Program Title and Program Description to accurately reflect program requirements/design. Multiple new classes are being reactivated/changed to satisfy the program change NRSRG 348, 350, 372, 390, 460W, 470, 471 and 490.

[NRSRG - 348 - 22-2184 - Course Change - Transition to Professional Practice](#). The nursing program is changing the pre/corequisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a c-classification of C-02 to C-05 to reflect the structure of the program.

[NRSRG - 350 - 22-2186 - Course Change - Pathophysiology Across the Lifespan](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

[NRSRG - 372 - 22-2187 - Course Change - Health Assessment Across the Lifespan](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

[NRSRG - 390 - 22-2185 - Course Change - Informatics and Health Literacy](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

[NRSRG - 460W - 22-2190 - Course Change - Leadership and Management Dynamics](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

[NRSRG - 470 - 22-2188 - Course Change - Community/Public Health Nursing](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

[NRSG - 471 - 22-2189 - Course Change - Community/Public Health Nursing Practicum](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content.

[NRSG - 490 - 22-2191 - Course Change - Evidence Based Practice and Research](#). The nursing program is changing the pre-/co-requisites to streamline the registration process. There are also updates to the course name and description to accurately reflect course content. The courses are also changing from a C-classification of C-02 to C-05 to reflect the structure of the program.

### **Political Science Changes**

[Political Science Minor - Change Minor Requirements - 23-2313](#). Add program description, reduce required units per recommendation of the ICC from 24 to 20. Accomplished this reduction by reducing required UD elective units from 16 to 12. Added a list of UD PSCI elective units to choose from.

### **Special Programs Changes**

[SP - 492 - 22-2137 - Course Change - Senior Capstone Project](#). GVAR certification (requires addition of W to course number change).