

ICC Members: ~~Ramesh Adhikari~~, Julie Alderson (Chair), Rosamel Benavides-Garb, ~~Taylor Bloodon~~, Matthew Derrick, ~~Carl Hansen~~, Kristin Hesse, Katia Karadjova, ~~Lucy Kerhoulas~~, Steve Martin, Cindy Moyer, Marissa O'Neill, Marissa Ramsier, Clint Rebik, ~~Jenni Robinson~~, Rosemary Sherriff, Mary Sisay (arrived at 10), ~~Mark Wicklund~~ (Amy Moffett is sitting in for Mark), ~~Rick Zechman~~

GEAR: John Steele

APC: Kerri Malloy

Student: Jeremiah Finley

Agenda

1. Reports from the Chairs
 - **GEAR John Steele:** GEAR met a week and a half ago, looked at feedback for different PLO models, most liked Model C (the Pomona model). Mark & John will work on draft in the coming weeks.
 - **APC Kerri Malloy:** power outage prevented last meeting
 - **CDC Rosemary:** CDC has some ongoing questions about GEAR.
 - **ICC & AMP Julie:** The ASCSU Ethnic Studies request: being looked at by Senate, campus is working on formulating a response. This dovetails with the initial response Vice Provost Office gave on our requirements for ethnic studies (we use Diversity & Common Grounds reqs here at HSU).
2. Approval of the Minutes from October 1, 2019 (see attached). **APPROVED.**
3. Ad-hoc item: 3 proposals we want to review that might be OK for Consent – discussion ensued. They'll show up as Consent items on next week's agenda. No one expressed concerns.
 - Art Museum & Gallery Practices Certificate: wants to drop "Art" from Certificate Name.
 - Economics Minor: spells out elective course options.
 - Chinese Studies Minor: name change to Mandarin Language and Culture Studies.
4. Consent Calendar

No items
5. Voting Action Calendar

No items
6. Academic Master Plan discussion (Julie and Mary)

- Conversations just beginning in conjunction with the Strategic Plan.
- Vice Provost is in conversations with Deans and Associate Deans – still in very early stages, looking at framework, how to best include the campus community. Trying to make this more than simply a list of programs.
- Academic Master Plan needs to be done before the Strategic Plan and also affects the Facilities & Space Allocation plan.
- It was noted that both faculty & students should have a voice in the plan, and Council of Chairs should be consulted.
- Program elimination is *not* on the table at this point – this is not being discussed. (Some faculty were worried about this.)
- Proposed to have a “special envoy” from ICC to discuss Master Plan. Cindy was nominated.
- Some communication will be forthcoming to Senate and Council of Chairs.

7. Temp hold on new GE proposals discussion (Julie, John and Mary)

- GEAR Committee has discussed this and handed off the conversation to Vice Provost Mary. She’s currently drafting a communication to the campus community (not ready to share quite yet).
- GE course requests need to be frozen for the time being, under the assumption that when GEAR PLOs are written and approved, GE courses will need to be recertified (maybe in 6 months to a year?). So, it doesn’t make a lot of sense to approve new courses now, just to have to recertify them in the near future.
- GEAR looked at how to handle recertification and review. Proposed to tie it to assessment and put it on a 5 year plan. *Example:* Area A would go first, courses that want to be certified need to submit an assessment report to participate, and then in 5 years it would go again. Would include: checking to make sure C-Class is appropriate for class size and average enrollment. This is still being worked out.
- Question: who does the assessment on GEAR courses? Faculty, department, or GEAR?
 - John responded: GEAR needs to establish how/when assessment happens. Program would need to propose course recertification.
- Comment made that having GEAR course assessment on different years from program reviews might be rough on department. Maybe Assessment Fellows could continue next year and focus on GE?
- There will need to be training on rubrics, assessment guidelines for departments. John is working with Enoch in the CTL on developing this, and it’ll need to be ongoing. Needs to take into consideration that GEAR courses are frequently taught by lecturers who are often new to campus, have more tenuous employment, *and* aren’t being compensated for this work. Assessment needs to be a group exercise.
- Question: will GE proposals already in the pipeline be considered?
 - Vice Provost Mary: Yes, we’ll still consider proposals in the pipeline.
 - Julie: we’ll have GEAR-related proposals come to the full ICC for a robust discussion.
- Question: will new course proposals only be allowed only on review years?
 - Answer: new courses will be considered separately from existing courses seeking certification. This still needs to be developed, so the “chill” will be on until GEAR PLOs are developed.

8. Update on Bylaws revise (Julie)

- We want to update so that Mark's position (Academic Assessment) sits on AMP.
- GEAR: moving towards GEAR becoming a subcommittee of ICC, like AMP and CDC. Julie will begin crafting what this looks like, run it by Constitution & Bylaws. Remove stipulation that GEAR members are not in ICC.
 - Question: will GEAR members sit on full ICC? This would add 4 members. No concerns expressed – members in favor of this.
- This may need to go to faculty vote? Not sure, Julie will investigate.
- Julie will bring a draft back to ICC for review.

9. [EDUC 101 - 18-394](#) – Area E course for the Creando Raices Learning Community discussion (Julie)

- Discussion ensued. In the future, we want to tighten up approval process with Sponsored Programs, but it's important to have this proposal approved as it's related to a grant, and it looks to be a good course that will be beneficial to students.
- Resource implications were discussed and the need for college-level oversight of GE course resources & scheduling.
- **APPROVED**

10. Break out into AMP and CDC if time allows

NEXT MEETING: Please note: The next ICC meeting will be Tuesday, October 22nd, 2019 at 9:00 am