

Tuesday, August 25, 2020, 9:00am, Zoom

Chair Lisa Tremain called the meeting to order at 9:08am on Tuesday, August 25, 2020, via Zoom Meeting ID: 99723322775; a quorum was present.

Members Present

Ramesh Adhikari, Jill Anderson, Taylor Bloedon, Matthew Derrick, Carl Hansen, Lucy Kerhoulas, Heather Madar, Steve Martin, Cindy Moyer, Mary Oling-Sisay, Clint Rebik, Cutcha Risling-Baldy, Maxwell Schnurer, Jenni Robinson, Lisa Tremain (Interim Chair), Mark Wicklund, Shawna Young, Rick Zechman

GEAR Chair: Jill Anderson

APC Chair: Maxwell Schnurer

Student Representative: Malluli Cuellar

Administrative Coordinator: Mary Watson

Curriculum Coordinator: Bella Gray

Announcement of Proxies

No proxies were announced

Approval of Previous Minutes

Not applicable

Reports and 20-21 Goals/Business from ICC Chairs

Maxwell Schnurer, Academic Policies Committee:

- Chair Schnurer reported the committee will be taking on a number of policies, including the Disruptive Student Behavior policy, the Syllabus policy, which was almost finished last year, and noted the need for the committee to stay nimble in order to address changing needs this year.

Mark Wicklund, Associate Director of Academic Assessment

- Director Wicklund gave an update on program review, first explaining the normal timeline for program review is that ICC serves as a first reading for a peer review journal, then a program goes to an external reviewer, then the dean, and an MOU would be made in the Fall between the Deans and those program chairs.
 - Dir. Wicklund reported that program review is continuing from last year, and explained that normally all self studies come in the Spring, but because of the pandemic, an option to delay was given to the 13 programs that were in review. In theory, those 13 programs will submit self-studies for ICC to read and review through February 2021, which includes 3 programs that completed a review last Spring. He noted that the Wildlife program was nearly done with self study before

covid-19 so internal review is needed from ICC this fall, and that the Leadership Studies program external review is on the way.

- WSCUC is coming back Spring 2021 to check up on the six “recommendations,” (ie requirements) they gave HSU, which included a general charge to establish a university wide system of assessment wherein programs align their outcomes to the institutional outcomes; HSU needs to produce a report showing evidence of progress on all six of those recommendations, so he may ask ICC to help with writing that report.
- GEAR Program Learning Outcomes – last spring the ICC passed new General Education Program Learning Outcomes (PLOs). Next, we need to write specific Student Learning Outcomes that define what a student must do to demonstrate their oral communication, written communication, area E, creative thinking, and quantitative reasoning. Except for Area E, they all share in common a small number of depts being invested in those SLOs, which is more defined, than questions on far-reaching outcomes such as the definition of critical thinking or assessment of sustainability, which will be more labor intensive.

Jill Anderson, GEAR Committee Chair,

- Chair Anderson reported GEAR will be working on a process for certification and recertification of GEAR courses once the SLOs and PLOs are all set, as well as the Ethnic Studies Requirement that was just mandated.

Lisa Tremain, Academic Master Planning and ICC General Committees

Chair Tremain reported on the following items:

- AMP has been charged with articulating a policy on majors, minors, and certificates; she noted there is a seven-year-old existing policy, but explained the committee needs to make sure the updated, revised version of the policy is responsive to HSU’s designation as an HSI, and our current enrollment challenges, such that we maximize the idea students can find programs that meet our needs. Chair Tremain asked Vice Provost Oling-Sisay whether certificates are offered through the current policy, and ceded the floor to the Vice Provost.
 - Vice Provost Oling-Sisay explained the policy is out of date and federal guidelines have since shifted; for example, federal aid is now applicable for some certificates of study, the certificates need to adhere to current defined rules and have defined unit caps. She also pointed out that certificates need to go through WSCUC. Vice Provost Oling-Sisay also noted that the distinctions between minors, certifications, and concentrations are unknown or vague, and that EO 1071 requires the ICC be very conscious of curricular proposals from this body, and make sure they support the needs of our students and surrounding community
 - Professor Cindy Moyer pointed out that although HSU is operating under the definition that incoming certificates go through CEEGE, the Department of Art has grandfathered in certificate in Art Gallery Practices, and illustrated the confusion inherent in the fact that Extended Education offers certificates that aren’t really part of HSU curriculum (for example, the wine certification).

- She explained a bit about the Ethnic Studies legislation's background, and noted that HSU is in good shape because of Diversity and Common Ground requirements, but asserted we cannot forget Ethnic Studies is a content in and of itself, Chair Tremain asserted that in order to successfully include Ethnic Studies as a graduation requirement, the ICC must turn to Ethnic Studies content experts to see what HSU needs first in terms of this legislation, and suggested the ICC invite faculty from Critical Race and Gender Studies, and Native American Studies to come speak with the ICC about this legislation.
- She reported that the full ICC will, next week, be undertaking the (hopefully expedient) articulation of another COVID-19 responsive Grading Policy that is equitable and appropriate in terms of grading during distance learning; she noted the ICC could return to the previous emergency policy approved last Spring, and see if that's appropriate for the Fall.
 - Professor Schnurer noted he imagines that academic copyright laws will be threaded into this policy.
 - Registrar Rebik reminded the committee that, while ICC can revisit some aspects of the policy approved last Spring, ICC needs to be mindful of the things that the Chancellor's Office (CO) has since mandated via Executive Orders are not on the table for Fall; there are campus-specific things we can consider, but we must be mindful that we can't just do what we did in the Spring.
- Chair Tremain concluded, explaining that Mary Watson, the Administrative Coordinator, will be emailing the ICC agendas and meeting notes, storing them in the ICC shared drive, as well as on the ICC landing page. Watson will also be doing this within AMP meetings.

Orientation to Curriculog

Curriculum Coordinator, Bella Gray, explained that moving forward, ICC agendas will link to the website's approval agendas, which necessitates faculty log in using their Humboldt State email address (rather than a personal one). She explained some features of the site, including the filter command, and noted a systems update is pending for mid-September.

Framing ICC work this Year; Updates from Vice Provost Oling-Sisay

Vice Provost Oling-Sisay reported on the following items:

- The work begun last year to revise and update the ICC Bylaws and Rules of Procedure must be prioritized this year, so that we have a clear definition of our curriculum processes, and so as to mitigate frustration about the gaps in the ICC process or the speed of work and in order to clearly explain our processes to the CO, the creditors, WSCUC, and to all external stakeholders so that we can move ahead.
- The Vice Provost noted that while GEAR may not seem like a "big" committee, it is an important component of WSCUC's recommendations, and given the work that needs to happen with GEAR—including it being the centerpiece of our curriculum—it may make sense to elevate GEAR to a full subcommittee.
- She noted the work with the Ethnic Studies Legislation is on hold, since the initial five outcomes have been set aside, so we need further guidance for what that looks like, but

trying to develop a plan for implementation of the mandates of ethnic studies legislation, we must outline a plan so as to give programs an onramp into retrofitting whatever courses they have to move forward.

- She explained that at a later meeting, she will present a list of dates for various programs with regard to EO 1071, some are more urgent than others and some of the proposals tie directly into the concentrations that some programs want to offer, and they are time-bound so there is a little bit of urgency around those EO 1071 issues.
- EO 1110 was not really taken up last year, but now HSU is receiving requests for updates from the CO, so HSU needs to be very strategic and intentional on our implementation of reports regarding progress on EO 1110. Vice Provost Oling-Sisay pointed out that last year the ICC requested representatives from the Department of Mathematics come back to share programmatic changes they made and the results those changes have yielded, so we can understand how students are doing in those gateway math courses.
- Course numbering is another critical piece—HSU needs a coherent definition for numbering our courses, the differences between 100 and 300 level courses seem murky, also have a lot of 4 unit courses, so it's important for us to dig deeper into that and have a good understanding of the requirements for approving the right 300 vs 100 level courses so we are approving the right outcomes. This body should ask questions about why things are approved with expected outcomes with coherence in curriculum.
- A WSCUC quality assurance group will shepherd various quality assurance policies regarding the outline of outcomes for Administration Units, and those will come to this committee. This is including the thought process for how to respond to the 6 learning outcomes which will be used to collect data for this self-study; we need to gather all the great work for presentation to WSCUC. Amy and Mark are working on a template to bring to the group which we'll use to look at the data.
- Academic Master Plan for the whole University is needed (“academic roadmap?”) which will be the bigger bite for the ICC which we must program into our agendas as soon as possible, due to the certain amount of urgency inherent in the fact the faculty be at the forefront of shepherding this academic roadmap.
- Vice Provost Oling-Sisay reported she has asked Dir. Wicklund to provide a refresher for the programs, so program review self studies are well done; she noted that HSU had stellar ones and not so stellar ones, and that re-study of the timeline for peer review, and bringing in the Deans earlier, would be best for when it goes out to external reviewers.
- Vice Provost Oling-Sisay concluded, noting the ICC must make sure every proposal is aligned with the outcomes HSU states and the degrees HSU is committed to offering, and that ICC doesn't submit things that are misaligned with programs. There is a database at the CO which is updated and depending on nature of proposal, a proposal would stop at the CO or it would end up with WSCUC, so intention is critical.

Consent Calendar:

The following consent calendar was approved unanimously:

- ART 130A - Change course title from "Survey of Art History I: Prehistory to Medieval" to

"Prehistoric to Medieval Art". "The current title is confusing to students as the shortened version that appears in the schedule of classes is not particularly descriptive and also suggests that students have to take Art 103A prior to taking Art 103B, which they do not."

- ART 103B - Change course title from "Survey of Art History II: 1400 CE to Contemporary" to "Renaissance to Contemporary Art". "Students are confused by the name of this course. The abbreviated course name (Survey of Art History II) is what appears in the schedule of classes and it appears that they need to take Art 103A first before taking this class. That is not the case. Renaming the class will fix this."
- ART 112 - Remove prerequisite. Art 112 currently has a prerequisite of Art 105B: Drawing Fundamentals. "Removing a prerequisite for a lower division course allows students more flexibility in scheduling, which should improve 4-year graduation rates. Many students who take Art 112 are science majors who do not otherwise need to take Art 105B. Student success data from the class shows that students do not need to have taken Art 105B to be successful in Art 112."
- ENST 123 - Change of class grading mode from LTR to CR/NC. This change aligns the catalog with the department's grading practice.

Voting Action Calendar

It was noted there were no action items on the calendar for approval.

Meeting adjourned at 11:00am

Next meeting: Tuesday, September 1, 9:00am - 11:00am