

Tuesday, April 12, 2022, 9:00am, Zoom

Chair Jill Anderson called the meeting to order at 9:00am on Tuesday, April 12, 2022, via Zoom Meeting ID: 81034195588; a quorum was present.

The meeting was recorded and is available via [this link](#).

Members Present

Ramesh Adhikari, Jill Anderson (Chair), Brad Ballinger, Kayla Begay, Vincent Biondo, Travis Brunner, Carmen Bustos-Works, Christine Cass, Eden Donahue, Heather Madar, Cindy Moyer, Marissa Ramsier, Cutcha Risling-Baldy, Justus Ortega, Jenni Robinson, Sheila Rocker-Heppe, Marisol Ruiz-Gonzalez, Mark Wicklund, George Wrenn, Rick Zechman

GEAR Chair: Lisa Tremain

CDC Cahir: Lucy Kerhoulas

APC Chair: Maxwell Schnurer

Student Representatives: Vacant

Administrative Coordinator: Mary Watson

Curriculum Coordinator: Bella Gray

Current Vacancies: Graduate Council representative, Student representatives (2)

Minutes from the Meeting of March 8, 2022

The minutes of the meeting were approved via general consent.

Minutes from the Meeting of March 29, 2022

The minutes of the meeting were approved via general consent.

Approval of the Consent and Voting Action Calendar

[CRIM - 433 - 21-1630](#). Removal of the word "primitive" from the course description due to its negative connotation.

Current description: "Comparative examination of punishment and justice from *primitive to* contemporary societies and cross-culturally. Focus is on structural forces and impacted communities."

Proposed description: "Comparative examination of punishment and justice from cross-cultural perspectives. Focus is on structural forces and impacted communities.."

[CS - 458 - 21-1639](#). "Software Engineering". Change pre-requisite CS 374 to be a co-requisite instead in order to improve transfer students' ability to move through the program.

Current Prerequisites: CS 328 and CS 374.

Proposed Prerequisites: CS 328 and CS 374 (can be taken concurrently).

[FIRE - 531 - 21-1574](#). Advanced Landscape Fire Modeling (3). New co-listed (with [FIRE 431](#)) course consisting of a C-02 2-unit lecture and a C-16 1-unit lab. Course Description: "*Advanced modeling fuels, fire behavior, effects, and vegetation recovery at the landscape level. Developing maps of potential fire behavior and effects for various treatment action scenarios. Integration of landscape treatments and stakeholder perspectives with fire and fuels management plans*". Prerequisites: FIRE 323 and 324.

[Natural Resources, Forest, Watershed and Wildland Sciences Concentration, M.S. - Change Concentration/Emphasis Requirements - 21-1632](#). This proposal removes the deleted FOR 523 "Advanced Wildland Fuels Management" from the list of the concentration's electives and adds a newly proposed FIRE 531 "Advanced Landscape Fire Modeling" course to the list of electives.

[Kinesiology, Exercise Science Concentration, B.S. - Change Concentration/Emphasis Requirements - 21-1573](#). Remove KINS 456A and KINS 456B from core requirements and replace them with KINS 456 (consolidated, 5 unit course of the 456A and B versions). Decrease the units required for the internship from 7 to 4. Decrease the number of upper division major electives from 6 to 3. The total number of concentration units will drop from 30 to 21. These changes are being proposed to remove redundancies in the curriculum and create an ADT-compliant concentration in exercise science. Since these courses are not part of the Kinesiology core, they will not affect program assessment.

[Kinesiology, Health Promotion Concentration, B.S. - Change Concentration/Emphasis Requirements - 21-1619](#). Reduce the number of program electives courses to 3 units. Remove the current group C classes and replace them with KINS 325, KINS 339, and PE course, moving KINS 325 and 339 out of the current major electives and into a separate and required group of classes. Additionally, KINS 456A and KINS 456B are being removed from the electives options and KINS 456 is being added to align with other course proposals in kinesiology. The total number of concentration units will drop from 30 to 20. Since none of these changes relates to the Kinesiology core, there will be no impact on program assessment. These changes will serve to incorporate group exercise as a required portion of the concentration to align with the Certified Health Education Specialist curriculum and to reduce the total number of major units to create an ADT similarity pathway.

[Kinesiology, Pre-Health Professions Concentration, B.S. - Change Concentration/Emphasis Requirements - 21-1622](#). KINS 456A is being removed from the approved electives and KINS 456 is being added to align with other Kinesiology course change proposals. The language in the approved electives section updated: "*Complete three courses (minimum of 9 units), selected in consultation with major advisor. (Other course options are available with advisor approval.)*"

[KINS - 456 - 21-1615](#). "Fitness Assessment and Exercise Programming" (5). New course proposed (4 units of C-02 lecture + 1 unit of C-13 activity) to combine the content of and replace the deleted [KINS 456A](#) (4) and [KINS 456B](#) (4). This replacement will reduce curricular redundancies and improve students' progress towards graduation.

Course description: *"Covers laboratory and field tests used for assessing physical fitness components as well as principles of exercise prescription. Test results are used in developing individualized exercise prescriptions to improve cardiorespiratory fitness, muscular fitness, body weight and body composition, and flexibility. During laboratory sessions, hands-on training in assessment and exercise prescription for these four components are included."*

[KINS - 456A - 21-1613](#). "Fitness Assessment and Exercise Programming" (4). Course deletion and replacement with [KINS 456](#) (5 units, same title) which will combine the content of KINS 456A and 456B in a single course.

[KINS - 456B - 21-1614](#). "Fitness Assessment and Exercise Programming" (4). Course deletion and replacement with [KINS 456](#) (5 units, same title) which will combine the content of KINS 456A and 456B in a single course.

[Political Science Core Changes - Change Core Requirements - 21-1249](#). This proposal adds the newly proposed PSCI 414 as an option to the core of the Political Science B.A.

[PSCI - 413 - 21-1234](#). Moot Court. Course redesign to match the format of this course with the Model UN (PSCI 367 and 377) structure. PSCI 413 changes units from 3-2. This course prepares the student for an optional Moot Court competition. Students can earn additional units by participating in the Moot Court competition in the same or subsequent semesters.

[PSCI - 414 - 21-1219](#). Moot Court Competition (1). New repeatable course developed to align PSCI 413 with the Model UN (PSCI 367 and 377) structure. This new course separates the competition portion of the Moot Course class and makes it repeatable to allow the students to participate in the competition portion of the class and earn academic credit for it multiple times.

Software Engineering Proposal

There were no objections and one abstention to moving the software engineering proposal and resolution onto the Senate, and it was noted that the ICC will continue to have discussions about the high unit majors in general and the process.

GEAR Recertification

The GEAR recertification process was framed by Lisa Tremain, she noted that the process implementing the recertification steps has revealed some road blocks including the workload of programs and the GEAR committee to recertify in a short amount of time. Courses should not

be recertified in perpetuity, and Humboldt needs to be able to show WSCUC comprehensive and consistent assessment of programs. She asked the ICC to think about the alternative process as proposed by Mark Wicklund as both ICC and faculty and department chairs.

Mark explained that chairs of programs will be sent emails in April of a year such that “area blank” needs to be recertified by the end of Fall for the courses to remain in the catalog. He noted that this could be notice that the department has a ton of work to be done in a short time, depending on how many classes are in each area. He suggested that there be included a section in the course study for reflection on how a program and course list serves the GE, as a place holder so that they might have six years to recertify the programs instead of six months. By putting questions about GE into the self study prompts helps everyone (including Deans) have a conversation about how GE functions in the program itself.

Another question that came up was what is the GEAR committee’s purview in these six-year cycles, perhaps meeting with the department chairs to make a game plan and schedule regular check ins with folks. Tracking and support would be the GEAR committee’s job.

Cindy noted that some programs have external review processes that are more involved than Humboldt’s. She suggested that part of the programs responsibility be to provide a schedule so that perhaps GEAR can spread their work out more.

Maxwell pointed out that the questions would have to be significant enough that people add enough data for the GEAR committee to be able to make those calls, and then the question would become what happens if the answers to the questions aren’t good enough or merely perfunctory. And to whom would the answer “your class isn’t going to be recertified” be laid upon to say to the course.

Christine asked whether this process would happen again every seven years, Mark answered that this is a good question, and Lisa noted that the first initial recertification will be the hardest since Humboldt has never done it before. The next recertification process would be easier, such that programs could say “we’re teaching it the same way,” or “here are the changes we made,” and the review process would be less laborious.

Cindy pointed out that with the turnover in GE classes and the fact that lecturers teach them often it makes sense that recertification be taken on every seven years.

The committee agreed that embedding the GEAR recertification within the program review cycle makes sense and makes the program review cycle a bit more meaningful. Lisa noted that GEAR can help to add the questions to the self study template.

Justus asked whether this is going to be the new process for sure or if GEAR would visit the council of chairs to gather feedback before rolling it out. Lisa agreed that would be good to gather more feedback but that the timeliness of getting this in place is so that Humboldt can

show WSCUC “here is what we have put in place to respond to your critiques on the lack of GEAR recertification process,” and that there would most likely be an amendment to the Senate resolution about GEAR program review.

GWAR/UD Writing Requirement

Lisa explained that this is EO 665, the graduate writing assessment requirement at the upper graduation level, and is distinct in terms of requiring campuses across the CSU to assess upper division writing either through a course at the upper division level or through a timed exam or test, then the CO suspended the GWAR to review it. There is an updated memo that identifies changes to the GWAR from the CO, and also says that campuses are no longer allowed to use a test to determine upper division writing efficiency. However, the upper division writing requirement via a course is still needed. At Humboldt we’ve only had the test, so now we need to put a course in place to show that Humboldt has an upper division writing requirement.

Lisa noted that this is more of a heads up conversation, and there has been more writing professional development support on campus so that programs can show that they have an upper division writing requirement that is still autonomous. Lisa noted that there is a broad review sweep of writing review, which has so far revealed that some programs have robust writing across their major, some have a robust capstone, some don’t teach much writing but have a signature assignment, and some want their students to take this requirement elsewhere. They are also drafting the minimum requirements with each one of those courses. She explained they will be bringing a review of this menu of choices at the next ICC meeting.

e-Learning Policy

Jill explained that the comments related to the comments have been added to the policy via tracked changes, as well as the list of process needs to put along with the policy.

Cindy noted that the class size should be more directly related to c-classification; Jill made a note to do so. She also noted that footnotes instead of Appx A could be referenced.

Maxwell noted that the question of who gets to decide on program mode of instruction could be checked with CFA to see whether there’s a labor piece for it, or whether it should be left open ended.

Lisa commented that she wanted to make sure that ICC, the Senate, and the Provost’s Office are aware that, with the 70/30 designation, programs are running into issues where students are not going to be able to complete their degree because they have no intention of moving here, and that is problematic.

Anna raised the point that programs would need to regulate whether it would be possible for a student to get their degree mostly or all online via course rotations.

Approval of Courses not connected to a degree

Jill reminded the committee of discussions about minors or electives being available but not connected to a degree, and this general issue has come up again via the question of intercollegiate classes. She explained that KRA houses those PE elective classes for a few units, but the classes are purely elective not tied to a degree, available only to the student athletes.

She explained that the KRA department at the request of Athletics put in the question of whether or not these courses should continue to be purely elective courses not connected to a degree. She noted that in a discussion of a smaller group about this, the idea that whether or not something like this may be appropriate within the credit for prior learning structures might make sense.

Sheila noted that certain certificates will also be different and not necessarily attached to a major; Anna noted that the Y.E.S. House class is also in the same boat.

Maxwell commented that there might be places to anchor these classes in majors without proposing another program in some other general context.

Justus noted that there seems to be an equity gap between intercollegiate athletes or NCAA athletes, and explained his concern that some might be using these units to pad their majors

Cindy noted that there are many things that can and should happen on college campuses that are important parts of the college experience that maybe don't need to have credit attached to them. She pointed out that when people wonder why students are graduating with 155 units, part of the answer lays in this practice. She wondered whether this is something we should be doing as funding is attached to classes. George voiced agreement with Cindy.

Jill noted that these classes are a little more nuanced because the athletics budget isn't tied to these classes nor are coaches' jobs, but all of the examples noted ask bigger questions about funding that are important.

This discussion item will return for more conversation; Jill noted that she will invite some folks from Athletics to come to the discussion and will solidify some of the other question points.

Subcommittee Reports:

APC – Maxwell reported that the Withdrawal Policy will go up for the first reading at Senate today, noting that the innovative part is the new proposed forgiveness policy for students who get one or more WU grades in a semester which often send students into academic probation.

CDC – Lucy Kerhoulas reported the CDC continues to work on the queue and that she will be on sabbatical next year, so there will be some shuffling taking place; Eden Donahue will be CDC Chair, Bori Mazzag will serve as at-large faculty rep, and Josh Smith from Chemistry will serve as CNRS representative.

Cal Poly Humboldt
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GEAR – Lisa Tremain reported that like Lucy she will be on sabbatical next year, and Cutcha Risling Baldy will serve as GEAR Chair and Heather Madar will serve as interim CAHSS representative (Cutcha's current seat).

APPC – Chair Anderson reported the committee has been looking at new certificates and have been doing general policy level and new program review framework so those expectations are there.