

Cal Poly Humboldt  
Integrated Curriculum Committee Meeting Minutes  
01/31/2023

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Tuesday, January 31, 2023, 9:00am, Zoom and FH 235

Chair Jill Anderson called the meeting to order at 9:00am on Tuesday, January 31, 2023, via Zoom Meeting ID: 83865346349; a quorum was present.

**Members Present**

Ramesh Adhikari, Jill Anderson (Chair), Brad Ballinger, Carmen Bustos-Works\*, Christine Cass, Cameron Allison Govier, Sara Jaye Hart, Heather Madar, Bori Mazzag, Cindy Moyer, Marissa Ramsier, Joshua Smith, Cyril Oberlander, Justus Ortega, Jenni Robinson, Sheila Rocker-Heppe, Melissa Tafoya, Carly Marino, Mark Wicklund

**GEAR Chair:** Cutcha Risling-Baldy

**CDC Chair:** Eden Donahue

**APC Chair:** Vacant

**Student Representatives:** Vacant

**Administrative Coordinator:** Mary Watson

**Curriculum Coordinator:** Bella Gray

Standing Contributor:, Cyril Oberlander

Current Vacancies:, Student representatives (2), CAHSS Chair, CPS Chair, Faculty At-Large on APP

\*Non-voting member

Time	Agenda Item	Notes
9:00-9:05	1. Welcome Back! a. Chat Guidelines i. Stack-Comment to add to the discussion ii. DR- Direct response to a comment made iii. Q-Questions b. Approval of the minutes from the meeting on January 17, 2023; Minutes approved via general consent	
9:05-9:10	<a href="#">Consent and Voting Action Calendar</a>	Consent Approval

9:10-9:35	<p>1. PBLCs</p> <ul style="list-style-type: none"> <li>• Risling-Baldy – committee charge and membership? Maybe instead of a new committee, this would be better work for an already existing subcommittee of the ICC</li> <li>• Moyer – maybe the PBLC stuff could come as a consent calendar item to the ICC so it wouldn't have to go to the Senate</li> <li>• Robinson-Resinger: define what a PBLC is, any curricular guardrails needed, and how is the committee being made/blessed by the Senate and incorporate that into the policy</li> </ul>	Amy and Kaitlin
9:35-9:50	<p>1. Program Review-Peer Review Process</p> <p>Wicklund went over the peer review spreadsheet</p>	Mark
9:50-9:55	Break	
9:55-10:30	<p>2. <a href="#">GEAR Memo</a></p> <p>In relation to A1 communication from summer 22 (Lisa was still chair at the time): <a href="#">A1 Memo</a> (added at the request of AVP Bustos-Works)</p> <p>Anderson: memo about clarification on moving forward</p> <p>Risling-Baldy: this regards what it means to approve GEAR courses that are crosslisted, and serves as a report and a required to be able to move forward in certain ways and be equitable in how we approach courses in the queue. ENGR 492C was asked to be expedited and that triggered a conversation about if we're able to do this, what do we do with other courses in the same position not part of this program. GEAR determined that we'd be able to review the course if we could also review the courses in</p>	Cutcha and GEAR

	<p>the queue and get them approved for next years catalog so that the review can be equitably. Also discussed additional approval of courses around interdisciplinary studies, since then it seems like gear doesn't need to approve those, but we had a lot of concerns about that process. Rec for 201 that we hold off and pause until the program review, all of this is within the memo. Also discussed process especially regarding new majors and programs being told to us that are urgent for approval, but we're happy with the regular process, it is transparent, and we need to have a conversation about which programs are going to be expedited and that. Recommend a GEAR pause for next year beginning this April for a review which would include meeting and discussing and recommending about the gear process.</p> <p>Moyer: deadlines are there for a reason and it seems like every year there's a new emergency that makes it hard for the catalog people (Julie K.) to do their job. No courses should be approved.</p> <p>Ramsier: concerned that the poly tech pushing things through super fast has become the norm, concerning about the rationale going forward, if we allow folks to do this we need a formal policy or something in place so that we can be fair to other folks who abide by the deadlines; we need to be clear about circs where programs can submit without paying attn to the deadlines.</p> <p>Gray: Since the issue is these proposals were submitted on time to CDC but then more programs kept being added every week, but staying by a really hard line will not help the image of the CDC as a place where proposals come to die.</p> <p>Robinson-Resinger: echoed what Bella stated—we want to be transparent about deadlines and not sneaking proposals ahead of others, but it is important to honor those people who did get their things on time – CTC things also come up every year, outside of Humboldt's</p>	
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	<p>control. We still need to follow deadlines but also feel like we owe it to some proposers who got things in on time to try to honor them</p> <p>Risling-Baldy: the issue is these people did submit on time but the rules kept changing regarding GEAR and needed lots of new things for. ENGR is one that GEAR hasn't even begun reviewing yet—this one will need additional time. Also none of these proposals are going to die, they'll be approved when everything is in order and might need to be pushed back until next year.</p> <p>Sprowles: equity—is this in regard to different depts, but I feel that for students who have applied to certain programs and are here for them, we should focus on ensuring that whatever is happening needs to be dedicated to those students who are coming in. Maybe that's inappropriate, but I'm not sure.</p> <p>Anderson: there is support for reviewing all 6 proposals</p> <p>Risling-Baldy: we're good on that, there may be additional things for the new programs, so I want to make sure the timeline makes sense for catalog and that they are going to expect these proposals.</p> <p>Anderson: the specifics about the pause will be tabled until next meeting</p> <p>Bustos-Works: we need to make sure that the charge of the GEAR and process is formally recorded via a memo or in the minutes, but this can be addressed later.</p>	
10:30-10:50	<p>3. <a href="#">Individualized Degree Program</a></p> <ul style="list-style-type: none"> <li>a. <a href="#">Responses from Rebecca</a></li> <li>b. <a href="#">Draft Resolution</a></li> <li>c. Bustos-Works: originally planned for tis to start in '24; is it possible to have this for '23 if there are no questions, maybe it could be moved to the voting calendar today</li> </ul>	Rebecca

	<ul style="list-style-type: none"> <li>d. Madar: we just had a discussion about pushing things through—I appreciate Rebecca’s work on this; the 5 year course rotation plan says there will be 3 courses this coming fall, but the students didn’t have an option for a degree program to admissions but the deadline for those is passed. Is there an issue about interdisciplinary programs that are out of compliance with 1071—maybe these things need to wait until everyone is in compliance. Who would be taking these courses next fall if the deadline is passed</li> <li>e. Bustos-Works: EO 1074 compliance is due 2024.</li> <li>f. Rebecca Robertson; anticipating a ramp up audience of students first possibly only those students on campus now.</li> <li>g. Ramiser: what would advising for the programs look like? How do we ensure the integrity of disciplines whose programs being integrated has some kinds of oversight in how they are being folded into a degree program. Have the dept chairs weighed in on this? The advising structure right now looks like it’s just you, which seems like a lot. Would depts always be consulted and could they say no? If they say no would it still go forward if the IDP director and the dean say they like it?</li> <li>h. Rebecca: main advisor would be the program director, advising is built into program as well, and advising would be in tandem with others’ guidance. This cross advising could be used to build other programs</li> </ul> <p>RB: there needs to be more discussion around this proposal</p>	
<b>With time</b>	<p>2. Subcommittee Reports</p> <ul style="list-style-type: none"> <li>i. CDC</li> <li>ii. GEAR</li> <li>iii. APP</li> </ul>	

	iv. APC	
<p><b>Up Next:</b></p> <p><b>Subcommittees: 2/7/23</b></p> <p><b>Full Committee: 2/14/23- Follow up questions on non-academic credit certificates and third party curriculum as well as <a href="#">New Program Proposal Guidelines</a></b></p> <p><b>Discussion point: Assessment in certificate and minors will be included this meeting</b></p>		

### Consent Calendar

[FIRE - 321 - 22-1935 - Course Change - Fire Ecology](#). Add ESM 303 as a prerequisite option. Add "Include Field Trips".

### Voting Action Calendar

[ART - 498SW - 22-1802](#). "Service Learning and Art Education II". GVAR certification for Art, B.A. / Art Education concentration.

[Indigenous Peoples, Natural Resource Use and the Environment Minor - 22-1916](#). New course NAS 308: Indigenous Ethnobotany will be listed under the Indigenous Peoples, Natural Resource Use, and the Environment Minor as an option alongside NAS 366: Tribal Water Rights.

[Native American Studies, B.A. - 22-1915](#). New course NAS 308: Indigenous Ethnobotany will be listed under the "Environment and Natural Resources" optional emphasis for the NAS major as an option for "select from 2 of the following courses." Currently, the emphasis includes NAS 332: Environmental Justice and NAS 366 Tribal Water Rights. NAS 308: Indigenous Ethnobotany will provide another choice for completing this concentration.

[NAS - 308 - 22-1828](#). "Indigenous Ethnobotany". New 3-unit, C-02, UD Area B and DCG-domestic course. This course is answering a need from students across the campus to explore Indigenous science through an Indigenized curriculum with a particular focus on Ethnobotany and hands-on applied learning of Indigenous research paradigms. The new Ethnobotany Course will be specifically designed as a decolonial approach to critically analyzing and engaging in western scientific practices while foregrounding how to balance Indigenous research and scientific methodologies for a broad audience. This course will also likely become a part of the Board of Trustees Approved BS in Indigenous Science (set for launch in 2025) and will give us the opportunity as a department to collect data about interest in the major, curriculum development, and areas of interest for students.

**Course description:** "Rooted in Indigenous research paradigms and land-based pedagogies. Introduction to Indigenous ethnobotany through critical literature engagement, work with the regional tribal community, and research and experimentation. While focused on ethnobotany and ethnoecology, this course will also reorient scientists to decolonized methodologies and offer the

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relational building blocks for further work with interconnected human and more-than-human communities."

[PHYX - 211 - 22-1734](#) "General Physics C: Electricity, Magnetism". Change the prerequisites for this course to reflect the changes to the lower division engineering curriculum.

**Current pre/corequisites:** MATH 210 (C) and PHYX 210 (C) (or ENGR 211 and MATH 210(C) for engineering majors) with grades of C or higher.

**Proposed pre/corequisites:** Prerequisite: PHYX 109. Corequisite: MATH 210. Recommended Preparation: PHYX 210 (can be taken concurrently).

**Other proposals ready to go:**

[CS - 251 - 22-1902 - Course Change - Requirements Engineering](#). GEAR certification for A1 for Software Engineering and Computer Science programs. Course number change to 201 to adhere to Course Numbering Policy.

[PSYC 342 - 22-1707 - Course Change - Application of Research Methods in Psychology](#). GEAR certification for Psychology, B.A. students. Change grading mode from Optional Grading Mode to Mandatory Letter Grade. Based on GEAR recommendations, the seat capacity of the course will be reduced to 30, the description of the course will be changed, and the grading policy will change (must have a C- or better to meet GEAR requirements).

**Current description:** "Learn about the application of the different types of research design and methods used in the field of Psychology. Learn how to consider ethics, hypothesis development, study design, data collection, data analysis, interpretation of results, and dissemination of research."

**Proposed description:** Learn about the application of the different types of research design and methods used in Psychology. Learn about ethics, hypothesis development, data collection and ts.

CHAT:

09:38:08 From Amy Sprowles to Everyone:

The centralization committee includes:

Kat Goldenberg

Berit Potter

Katilin Reed

Corrina Wells

Justus Ortega

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Heather Madar

Bori Mazzag

Amy Sprowles

Carmen Bustos Works

09:38:22 From Amy Sprowles to Everyone:

If anyone else is interested in participating, please let us know.

09:38:28 From Kat Goldenberg - PBLC (She/Her) to Everyone:

And Josh Smith is in there too

09:38:44 From Mark Wicklund to Everyone:

Who let Josh in?

09:39:02 From Marissa Ramsier (she/her) to Everyone:

Q

09:39:07 From Marissa Ramsier (she/her) to Everyone:

Stack

09:40:20 From Justus Ortega, CPS Assoc Dean (He/Him) to Everyone:

makes good sense Cutcha

09:40:36 From Heather Madar to Everyone:

?

09:40:47 From Marissa Ramsier (she/her) to Everyone:

Agree with Cutcha

09:42:27 From Bori Mazzag (Humboldt, she/her/hers) to Everyone:

stack



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09:44:08 From Ramona Bell to Everyone:

Yes, Sara!

09:45:09 From Heather Madar to Everyone:

Remove ?

09:46:49 From Cindy Moyer-Music (she/her) to Everyone:

Questions (since we are going to run out of time). 1) The sample PBLC Curriculum was 12 or 13 units. Do we still expect students to get to choose an additional course? (I'm always worrying about students who will major in something else, but also want to participate in the Arts. Will there be room for them to do so - and ways for them to realize that they MAY do so?) 2) ACAC has that GREAT career curriculum posted on their website. Is there any chance that something similar might be developed for Transition Curriculum?

09:47:55 From Ramona Bell to Everyone:

Good point, Cindy.

09:48:23 From Mark Wicklund to Everyone:

[https://docs.google.com/spreadsheets/d/1y1i\\_YiJyWgiDjQlFd24ljEooyGYTnXoekogAilZlnRo/edit#gid=0](https://docs.google.com/spreadsheets/d/1y1i_YiJyWgiDjQlFd24ljEooyGYTnXoekogAilZlnRo/edit#gid=0)

09:48:24 From Amy Sprowles to Everyone:

You are correct, Cindy.

09:49:25 From Amy Sprowles to Everyone:

Great point, Cindy. The units have been lower to accommodate for SI and other support structures that students may benefit from (eg. EOP Bridge courses).

09:50:07 From Amy Sprowles to Everyone:

We must make sure our structure benefits all students. So it would be great to figure out how to add in another course for students who would benefit.

09:54:53 From Marissa Ramsier (she/her) to Everyone:

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ANTH will be submitted today

10:07:37 From Bella Gray to Everyone:

The ENGR course has been submitted to the ICC on time to make it to the next catalog

10:11:52 From Marissa Ramsier (she/her) to Everyone:

Q/Stack

10:14:42 From Cindy Moyer-Music (she/her) to Everyone:

GWAR - stack

10:15:54 From Marissa Ramsier (she/her) to Everyone:

My stack/Q is overall about procedure - not sure where it fits into the list, Jill just let me know when to go ;)

10:16:24 From Sara Hart, Humboldt to Everyone:

DR

10:17:34 From Cindy Moyer-Music (she/her) to Everyone:

Perhaps I didn't manage to communicate clearly - I want to DR/stack on the question of reviewing proposals after the deadline.

10:17:48 From Marissa Ramsier (she/her) to Everyone:

Same with mine

10:18:29 From Marissa Ramsier (she/her) to Everyone:

DR

10:19:53 From Bella Gray to Everyone:

dr

10:20:52 From Jenni Robinson Reisinger - Cal Poly Humboldt to Everyone:

dr

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10:24:11 From Cutcha Risling Baldy to Everyone:

DR

10:26:40 From Bori Mazzag (Humboldt, she/her/hers) to Everyone:

dr

10:27:48 From Bori Mazzag (Humboldt, she/her/hers) to Everyone:

I'll withdraw my dr.

10:30:43 From Amy Sprowles to Everyone:

stack

10:33:58 From Marissa Ramsier (she/her) to Everyone:

Good point Amy, thank you

10:34:10 From Jenni Robinson Reisinger - Cal Poly Humboldt to Everyone:

Just note this may/likely will delay catalog publication beyond March.

10:35:41 From Carmen Bustos-Works (her/she) to Everyone:

Q

10:40:30 From Carmen Bustos-Works (her/she) to Everyone:

Stack

10:40:33 From Heather Madar to Everyone:

stack

10:44:24 From Carmen Bustos-Works (her/she) to Everyone:

We have until April 2024 for 1071

10:46:34 From Marissa Ramsier (she/her) to Everyone:

Q - but different direction (advising)

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10:46:43 From Cutcha Risling Baldy to Everyone:

stack

10:57:28 From Carmen Bustos-Works (her/she) to Everyone:

DR

APPC has reviewed this proposal and is bringing it to ICC today.

From Bori Mazzag (Humboldt, she/her/hers) to Everyone 11:01 AM

I'm sorry - I need to have for my next meeting. Thank you, everyone!

From Heather Madar to Everyone 11:01 AM

reviewing for a F23 launch