

February 22, 2011 ICC Meeting Notes

Present: Moyer, Burges, Van Duzer, Creadon, Schwab, Hildreth, Reiss, Swartz, Steinberg, Paulet, Rebik, Modarres, Wilson, Hagg, Kay, Harrington, Abell, and Baker

1. Minutes approved with corrections to Wilson comments. Hildreth urged members to take copies of slides left from Friday's Bresciani talk.
2. Consent Calendar: 10-300 & 10-306 were held back to be sorted out further and the rest approved.
3. CDC Business: ICC approved Anthropology course changes (09-410 & 10-074). Fish 474(10-077) proposed course title change will be sent back to the department to update the course description in order to bring it in line with the title change. BA 417 C-class changes were approved (10-194)
4. AMP Business: ICC approved proposed ERE Post-prioritization letter. Two new ENVS Minors were approved (09-085 & 09-086). ICC discussed, revised and then approved proposed New Minor Guidelines. Moyer will send out final revised version.
5. PPA Business. PPA provided a page of general comments on 2011 MOUs which included a flow chart outlining the iterative commenting process to be followed to gain a final MOU. The campus is moving towards an online process for MOUs. PPA will now send comments back directly to departments and send the MOU and comments to ICC as a information item. Undergraduate Studies is hiring a 3-year temp ASA to set up a tracking system for the program review process.

The question of the department role in GE assessment was raised for discussion. Does this belong within the program review process? Who has the responsibility? Many ideas were aired. Moyer pointed out that the PREP Task Force is still meeting so revisions can be incorporated. The PPA group favors establishing a GE assessment faculty committee to work with the PPA on GE assessment, comprised of one assessment liaison faculty from each college. Release time, e.g. 3 WTUs, should be assigned. Wilson reported that GE assessment data is not flowing in smoothly to PPA. For example, because she has heard back from less than half of the area C & D classes, she has not been able to convene a meeting to complete the reviews. PPA will draft a proposal. Since one idea that arose in discussion was a day devoted to assessment without classes, Hagg will find out whether the first day of finals week might be able to be set aside while still completing the finals schedule on time.

6. ICC: What is working, what needs change? Moyer reported that communication of ICC decisions to departments seems to be an issue. She will draft a form email that can be filled out with the proposal number and outcome. Should ICC create a feedback process? The Senate could also email final decisions on curricular proposals.