

ICC Agenda for Tuesday, April 12, 2011 NHE 106

1. Approval of Minutes

Minutes Takers: ~~Abell, Baker, Burges, Creadon, Dempsey, Hagg, Harrington, Hildreth, Hopper, Kay, Modarres, Moyer, Oliver, Paulet, Paynton, Rebik, Reiss, Schwab, Steinberg, Swanger, Swartz, Van Duzer, Wilson~~

2. Consent Calendar

10-332: BA 250: Financial Accounting: Change C-class from 3 units C-4 and one unit of C-13 to 4 units C-4 because class is currently taught as 4 contact hours of discussion/lecture/participation. This change reduces the WTU from 4.3 to 4.0.

10-333: ENGR 333: Fluid Mechanics add Math 210 as a pre-requisite (to correct the earlier error in which Math 210 was removed from the pre-requisite chain by the removal of ENG 333 as a pre-req.)

10-334: ENGR 299: Directed Study – new course proposal creating a directed study course appropriate for lower-division students

3. AMP

Geospatial Task Force Proposal

1. Endorse proposed courses
2. Establish Geospatial Steering Committee

Membership:

1 Faculty member from each department offering GSP courses:
(Geography, ESM, Forestry, CS)

1 Faculty from a department whose students and faculty use Geospatial Analysis

1 ITS representative

Draft letter to Low-enrolled minors

4. APC nothing today – see project list at the end of the agenda

5. PPA nothing today – see project list at the end of the agenda

6. CDC nothing today – see project list at the end of the agenda

7. Brainstorming – how is the ICC working? What should change? Discussion to include...

Revise procedures – require proposals go to Dean?

How to make sure we catch changes that affect other programs?

What is the best way to catch issues with pre-requisite chains?

Better communication with departments – do their proposals disappear into the ICC? How can they track progress? How do they know the proposal has been approved? (*New letter when proposals received. Merry will send approved Senate consent calendar to all Department Chairs.*)

Jodie- OAA #s in email communications?

CDC workload and timing? Are earlier deadlines appropriate?

New GE courses/DCG/ etc. – Do we concern ourselves with questions of enrollment balance and affects on other departments? (Is this a question for Enrollment management?)

Eric: what is the appropriate role of the APC/CDC/ICC in relation to disciplinary curriculum and value judgments as it relates to what is in the best interest of majors in a particular program.

Eric: How will we evaluate the strengths and weaknesses of the ICC process/structure?

Assessment needs outcomes and at some point we should have a conversation about what we need to measure to continuously improve the ICC.

Jodie: What if something is completely approved and then the Registrar's office discovers that it won't work?

8. Hours worked

	Average Hours per week	Highest Hours per week	Lowest Hours per Week
Cindy Moyer	8 and a bit	12:05	4:20
AMP			
Mary Ann Creadon	5		
Mary Kay	4	6	2
John Reiss	4		
Ronnie Swartz	4	6	3
Sheila Steinberg	3-4	5	3
CDC			
Brandon Schwab	6.8	14	2
Mohsen Modarres			
Anne Paulet			
AMP			
Beth Wilson	4?	6.5	3
Elisabeth Harrington			
Jeffrey Abell	3		

9. Dual-level co-scheduled Grad/Undergrad courses

How do these fit in the curriculum? Is this okay? How much is okay? What standards are appropriate for approving these? When should we not approve these?

8. Adjourn to Subcommittees

Next meeting: Subcommittees.

Subcommittee Activities:

AMP

Current Projects:

- Guidelines for New Degree/Credential Programs
- Implementation of new Minor Guidelines (see action items)
- Geospatial Task Force proposal (see action items)

To Do List (in no particular order. Some of these are based on issues that come up as we discuss other topics.)

- Criminology New Major proposal (when it arrives)
- Credit-bearing courses/programs offered through extended ed - Policy? Processes? oversight? assessment?
- Guidelines on/approval process for Certificate programs
- Discontinuation Policy for Programs
- On-line courses. Do we need to revise the Distance Ed policy? (If so, who should do it? APC? A Task force?) We would need info from the course transformation project. Should this discussion be broadened to any changes in courses (like abroad, or a much-compressed time scale, or other changes in format?) How much change in a course is okay before the ICC is involved?)

Terminology - Option/Emphasis/Pathway - should we be consistent?

- Should co-scheduled UD/LD courses be different?
- Two-year course rotations - cost savings vs. delays toward graduation

PPA

Current projects:

- formulating an effective process for GE assessment - especially for areas B, C, and D
- working with Poly Sci and History on Institutions assessment
- working on area D and C assessment from last fall

To do list:

- respond to MOUs as they come in
- start assessment process for oral comm, critical thinking, DCG, and Area E
- respond to Area B assessment report from last year (just submitted this semester)

APC

Current Projects:

- Changes to the Catalog Wording on Attendance (see agenda)
- Posthumous Degrees/certificates of Achievement (see agenda)
- Distance Policy for Minors

To Do List:

- GWPE

CDC

Current Projects:

- Updating Curriculum forms
- Revising FAQ for Curriculum forms
- Creating more detailed "process map" for curriculum forms
- Proposal shepherding

To Do List:

- Campus workshop for curriculum forms (4/6 9:00-11:00 and 4/7 3:00 to 5:00)
- Proposal shepherding
- Preparing for new batch of proposals after 4/18 deadline for Program-related changes

New Assignments:

- 10-330: ENVS 213: Organic Gardening** – new course proposal (comments from Cindy – why an ENVS and not CNRS#?, are those really SLOs on the syllabus? Does the syllabus meet the HSU policy?)
- 10-331: ENVS 212: Herbalism** – new course proposal (same comments about ENVS/CNRS course #s)