

ICC Meeting Minutes

Meeting Date: Tuesday, September 5, 2023

9:00am to 10:50am

Hyflex:

NHE_106 or

<https://humboldtstate.zoom.us/j/7078264143>

ICC Members:

Julie Alderson (Interim Chair), Paul Michael Atienza, Cindy Bumgarner, Carmen Bustos-Works*, Christine Cass, Amanda Dinscore, Eden Donahue, William Fisher, Cameron Allison Govier, Sara Jaye Hart, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Marissa Ramsier, Jenni Robinson Reisinger, Joshua Smith, Anna Thaler, Lisa Tremain, Melissa Tafoya, Mark Wicklund

GEAR Chair: Vacant

CDC Chair: Lucy Kerhoulas

APC Chair: Marissa Ramsier

Student Representatives: Vacant

Administrative Coordinator: ~~Patrick Malloy (Interim)~~ Julie Stewart

Curriculum and Catalog Specialist: Cameron Allison Govier

Current Vacancies:, Student representatives (2), CPS Chair, CPS Faculty, GEAR Chair

*Non-voting member

Time	Agenda Item	ACTION ITEM
9:00-9:10	<p>1. Updates on committee membership Amy Martin will sit in for Anna when on medical leave. Amy is associate director for academic advising</p> <p>Mark Rizzardi- Representative from GEAR Sub Committee</p> <p>Julie asking for anyone who can meet in person, please do.</p> <p>Jim Woglom- CPS co-chair representative on APP GEAR Chair- we have nominations, hoping to vote in Marissa Ramsier. → Nicole will be the new APC Chair if/when Marissa moves to GEAR Chair. Needs to be voted in.</p>	<p>JUSTUS: Still need faculty member from GEAR committee to join ICC. Justus will work on recruiting. → Ask Natasha?</p>

9:10-9:15	<p>2. Approval of the minutes from the meeting of August 22, 2023</p> <p>Julie reviewed last minutes, asking how team approves of meeting minutes, as well as next steps for future minutes.</p> <p>Cindy objects to Julie A. taking minutes during meeting.</p> <p>No other objections to Minutes.</p> <p>Carmen suggests we have a sign up sheet where everyone takes turns taking notes each week.</p> <p>Suggestion to make a common rule of how minutes are taken. How in depth/minimalist.</p>	<p>JULIE A: send out sign up file for people to sign up for note taking each week.</p>
9:15-9:30	<p>3. Consent Calendar</p> <p>Consent Approval</p> <p>Revisit from last meeting where group needed more time to review.</p> <p>Kinesiology course change language change suggestion-accepted by group.</p> <p>Bori mentioned broadening courses allowing more students to take classes. There is some controversy that prerequisites changing makes it look more complicated to take a class. → ENG 225 has prereq, but there are alternative prereqs that would allow non engineering students to take the class which is a longer list of prereqs.</p> <p>IMPORTANT: Things on consent calendar still have need for discussion. They are not complete and done. These topics do not go through subcommittees, so they need review by this team.</p>	

<p>9:30-10:00</p>	<p>4. Subcommittee Reports</p> <p>CDC (Lucy)</p> <ol style="list-style-type: none"> 1. Believes they have 170 proposals in que. Chipping away at proposals by dividing up work. 2. Cammie has made excel sheet that has helped with tracking proposals 3. APP / GEAR (Julie) <ol style="list-style-type: none"> a. APP and GEAR Met together in subcommittee last week b. Marissa will call GEAR committee together next week. c. GEAR committee will focus on GEAR Review this year. Carmen is managing events d. University Notice about GEAR Review, and Provost will also include Review info. <p>APC (Marissa)</p> <ol style="list-style-type: none"> 1. <u>Credit for prior learning policy</u> (earn units for things they have done outside of higher education) <ol style="list-style-type: none"> a. Need to have this due to CSU policy. Offering exams to earn credits b. Big focus for committee this year. Just about ready to go back out to faculty for feedback. 2. Next in line for committee is <u>priority registration</u>. <ol style="list-style-type: none"> a. Feedback in past has been registration has holes. For example seniors having trouble getting their classes needed to graduate when many people have priority registration. b. Justis asking if distance learning loss- how might we strategize impact on programs <p>→ Carmen responds: any major that had 60 units or less put through form through WASC to have 2 pathways. Face to face or online. Left out high unit majors as requested by ICC committee.</p> <p>→ Bori would like to see list of programs NOT included in 2 pathways programs (majors over 60 units)</p> 	<p>JULIE A. will send out GEAR Review to chairs</p> <p>JULIE S: will Add marissa and Mark Razzardi to GEAR Subcommittees</p> <p>MARISSA: Look up list for discontinuation policy is up to date with links and classes.</p>
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	<p>→ Where can we find official language telling students which majors are able to be online? DOES NOT CURRENTLY EXIST. However on WASC website Chairs can find information regarding which programs are online.</p> <p>→ Justus: Were programs notified if they were designated as online pathway options?</p> <p>→ Carmen believes that if chairs go to the WASC website, they will see which pathways are available.</p> <p>→ Cindy: There will be 54 GEAR units in the future, so this will affect the “pathways math”.</p>	
10-10:50	<p>5. Last year's ICC end of year report discussion Julie went through parts of the report and where we are this year.</p> <p><u>Upcoming business for 2023:</u></p> <ul style="list-style-type: none"> • New programs on list for APP <ul style="list-style-type: none"> ○ Heather will meet with Environment and Community to check in on progress ○ Dance and Art History are at APP level • CSU Policy update: Make sure to “Count up units” in degree maps with a summary of how they add up to 120 units. • “?” on Data Science Minor: this is something that may not be on APP list. Need to be researched if this is actually ready to consider. • Cammie has not seen come through curriculum: Certificate for Client Resilient Schools, or Gerontology, or Certificated and Faculty Prep, Data Science Minor <p><u>Process on Peer Consultation and Suggestions for curricular proposals:</u></p> <ul style="list-style-type: none"> • There is a draft linked to ICC end of year report. • Carmen believes we were trying to create google group and model this after Chico State policy on how we communicate with each other. • Should also help with policy about when people disagree (Julie A. states there is something 	<p>Julie A. will reorder New Programs list based on what is happening in APP subcommittee meetings.</p> <p>Julie A: will dig into policy around when people disagree and get a better understanding of where this is at. This will be an APP issue, however discussions will be brought to ICC committee.</p> <p>Julie A. There was concern that if programs move from BA to BN, we need to have policy voicing how these are different. Is this low hanging fruit? Make it a priority? Julie A. will look into this to determine if it is a priority.</p>

	<p>happening regarding this process already)</p> <p><u>BA/BS and MA/MS</u></p> <ul style="list-style-type: none"> • APC needs to revisit this and with ICC on this. • Perhaps even rename this because it is broader? Could combine this policy with “Policy governing proposed minors, academic credit-granting certificates...”? • Bori: Clarifying different types of certificates is a priority. Faculty who are considering certificate programs need to understand the certificate policy. PRIORITY • Carmen: There was concern that if programs move from BA to BN, we need to have policy voicing how these are different. Is this low hanging fruit? Make it a priority? Julie A. will look into this to determine how much of a priority this is. • Assessment: Policy regarding minors should be made more part of conversation. Should be a priority. <p><u>Revisiting questions around the courses that exist already that are not included in any program at all</u></p> <ul style="list-style-type: none"> • Last year there were times when people wanted to propose new courses that were not a requirement (certificates or minors) • ICC said no • This led to discovery that there are SI classes that are not part of a degree. <ul style="list-style-type: none"> ○ <u>ICC Action Item:</u> determine if someone can propose class that will not count towards minor or major. ○ Can you propose class that only counts towards certificates? ○ Curriculum already does catalog cleanup in terms of which classes are being offered on a regular basis, but not asking question of which classes do not count towards a major. Needs more research here. <p><u>Review program suspension and discontinuance policies</u></p> <ul style="list-style-type: none"> • Do we want to have conversation in advance of GEAR program review or after? • Carmen wants to have our own policy regarding this 	<p>CARMEN: get update on what polyprograms are still moving forward.</p> <p>Cammie and Carmen: deadlines need to be firmed up. Add to agenda for next go around. Cammie will put language together to go to chairs.</p> <p>Julie A: Discuss in APP meeting: Communicate to world that GEAR program review is not the same as reviewing program suspension and discontinuance policy.</p>
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	<p>so if CSU comes with requirements, we already have one in place.</p> <ul style="list-style-type: none"> ● Communicate to world that GEAR program review is not the same as reviewing program suspension and discontinuance policy. <ul style="list-style-type: none"> ○ Julie A. will discuss in APP meeting <p><u>3rd party curriculum</u></p> <ul style="list-style-type: none"> ● Classes in SEEGE being outsourced, how does ICC feel about this? For example tech programs ● This is certificate related, can this be folded into certificate policy/conversation? <ul style="list-style-type: none"> ○ ICC conversation says we should look at this as a separate issue and discuss it. <p><u>Selecting Polytech program ideas process</u></p> <ul style="list-style-type: none"> ● Process in 2020 where brainstorming happened regarding poly programs. Some came to fruition, some did not. ● Need to close the loop on what went forward and what did not move forward. ● There are hypothetical programs for '26 and '29 that were approved, but are not moving forward. So there needs to be a summary of what was approved or not, and why. <ul style="list-style-type: none"> ○ Best way for us to do this: Look in the ICC folder for group that went over these details and decisions. ○ APP annual review? ○ Provost should weigh in due to ever changing needs? ○ Bori: needs more information from Provost on direction before we can make decisions on what is moving forward or not. ○ Utilize roadmap to see what was approved or not approved ● Carmen: get update on what polyprograms are still moving forward. <p><u>Deadlines and Curriculog Flow</u></p> <ul style="list-style-type: none"> ● Cammie and Carmen: deadlines need to be firmed up. Add to agenda for next go around. Cammie will put language together to go to chairs. 	
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	<ul style="list-style-type: none"> Deadlines need to be shared and communicated much further in advance <p><u>Questions around co/cross listing policy</u></p> <ul style="list-style-type: none"> Can't cross list AND co-list. Brought up question: Can programs that don't have grad programs offer grad classes? Carmen looked at other campuses regarding non grad programs offering 600 level courses. <ul style="list-style-type: none"> Answers range from no to yes, but enrollment trends arose with these decisions. We have history of non grad programs having grad classes (for example: econ) <p>Heather: feels is unresolved → PBLC curriculum, does it come to ICC? If so than in what form?</p>	
<p>Up Next: Subcommittees: 9/12/23 Full Committee: 9/19/23</p>		

Consent Calendar

[Business Administration, New Venture Management Concentration, B.S. - Change Concentration/Emphasis Requirements - 22-2043](#). Change the name of the concentration in "New Venture Management" to "Management and Entrepreneurship"

[BA - 430 - 22-2127 - Course Change - Introduction to New Ventures](#). Name change from "Introduction to New Ventures" to "Introduction to Entrepreneurship".

[BA - 432 - 22-2129 - Course Change - Leading Sustainable Ventures](#). Change course name from "Leading Sustainable Ventures" to "Leading Sustainable Businesses".

[ENGR - 226 - 22-2141 - Course Change - Computational Methods for Engineering II](#). Changing prerequisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET.

Current prerequisites: ENGR 225 and MATH 110.

Proposed prerequisites: For Engineering students: ENGR 225 and MATH 110. For Data Science Students: DATA 111, MATH 107, MATH 110, and PHYX 109.

[ENGR - 313 - 22-2160 - Course Change - Systems Analysis](#). Changing prerequisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET.

Current prerequisites: MATH 210, ENGR 115, and ENGR 225.

Proposed prerequisites: For Engineering students: MATH 210, ENGR 115, and ENGR 225. For Data Science Students: MATH 210, PHYX 109, DATA 111, and MATH 107.

[ENGR - 326 - 22-2161 - Course - Change - Computational Methods for Engineering III](#). Changing prerequisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET.

Current prerequisites: ENGR 226 (ENGR 325 taken prior to Fall 2023) and (ENGR 331 or ENGR 333).

Proposed prerequisites: For Engineering students: ENGR 226 (ENGR 325 taken prior to Fall 2023) and (ENGR 331 or ENGR 333) For Data Science Students: MATH 210, ENGR 226 and DATA 311.

[ENGR - 331 - 22-2162 - Course Change - Thermodynamics and Energy Systems I](#). Changing requisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET.

Current requisites: Prerequisites: MATH 210 and (ENGR 211 or PHYX 109).
Corequisites: CHEM 109.

Proposed requisites: Prerequisites for Engineering and Data Science Students: MATH 210 and (ENGR 211 or PHYX 109). Corequisites for Engineering Students: CHEM 109. For Data Science Students: None.

[ENGR - 355 - 22-2163 - Course Change - Energy Systems Engineering Fundamentals](#). Changing requisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET.

Current requisites: Prerequisites: ENGR 225 and junior standing or above. Corequisite: ENGR 331.

Proposed requisites: Prerequisites for Engineering Students: ENGR 225 and junior standing or above. Prerequisites for Data Science Students: DATA 111 and MATH 107

and junior standing or above. Corequisite for Engineering and Data Science Students: ENGR 331.

[ENGR - 411 - 22-2164 - Course Change - Energy Project Development and Policy](#). Changing prerequisites to accommodate Data Science students in the Area of Application in Engineering as dictated by the external accreditation body ABET. Adding an ENGR 313 or DATA 322 corequisite.

Current requisites: Prerequisites: ENGR 331 and ENGR 355 and junior standing or above.

Proposed requisites: Prerequisites for Engineering and Data Science Students: ENGR 331 and ENGR 355 and junior standing or above. Corequisites for Engineering Students: ENGR 313. Corequisites for Data Science Students: DATA 322.

[FISH - 478 - 23-2212 - Course Change - Fisheries and Ecosystem Oceanography](#). Change the name of the course from "Fisheries Oceanography" to "Fisheries & Ecosystem Oceanography". Co-listed with FISH 578.

[FISH - 578 - 23-2216 - Course Change - Fisheries and Ecosystem Oceanography](#). Change the name of the course from "Fisheries Oceanography" to "Fisheries & Ecosystem Oceanography". Co-listed with FISH 478.

[GEOL - 103 - 22-2179 - Course Change - The Water Planet](#). We would like to change the grading mode from Mandatory Letter Grade to Optional CR/NC in the PeopleSoft registration system. Correction is mismatch between the PeopleSoft and Online catalog.

[KINS - 460 - 22-2169 - Course Change - Human Performance Lab Techniques](#). Adding prerequisite courses of KINS 379, KINS 456 and HED 120. ~~Exclude First Year Students and Sophomores~~ Junior standing and above.

[Kinesiology, Exercise Science Concentration, B.S. - Change Concentration/Emphasis Requirements - 22-2001](#). Add HED 343 to the list of electives to be consistent with changes made to other concentrations in the 2023-24 catalog.

Voting Action Calendar

n/a