

ICC Meeting  
March 23, 2010

Members Present: Cindy Moyer (Chair), Jeff Abell, Jodie Baker, Christina Accomando, Jena' Burges, Mary Ann Creadon, Valerie Green, Dale Oliver, John Reiss, Ronnie Swartz, Eric Van Duzer, Elisabeth Harrington, Beth Wilson, Judith Little

Approval of minutes

Consent calendar-

Brief discussion about the proposal from Philosophy to renumber courses. Changes: fix typo that listed the seminar as Phil 385 instead of the appropriate 485.

Subcommittee Reports:

Academic Policy Committee (Van Duzer)

3 resolutions:

1. Changing the deadline to withdraw from courses (for a serious and compelling reason) from 12 weeks to 10.

Where is this from? This is one of the recommendations from the TTG (Time to Graduation) Group.

A Catastrophic Withdrawal (WC) remains available anytime, but is for more dire circumstances than for "Serious and Compelling". Catastrophic is for instances in which an incomplete is not appropriate. These cannot be called medical withdrawam because it would violate HIPAA.

Suggest to the committee to check recent resolution for exact weeks for withdrawal, and to include chart showing the timeline.

2. Conditions for changing majors

Who will enforce? It is up to advisors to ensure that students create a reasonable plan for completing their major, and enforce the new rule (that a new major cannot be declared after 90 units unless they and their advisor agree that the new major can be completed in less than 140 units). Difficult to achieve without additional resources for advising.

Should transfer students be held to same rules? Suggest keeping in mind the impact this policy could potentially have on minority and/or non-traditional students. As an institution, might we help potentially challenged students to succeed by allowing them more time to complete the degree?

Much concern about limiting students' opportunity to explore different subjects at the undergraduate level without danger of being forced to leave before they complete their degree.

Suggest adding a sentence in resolution stating that students can petition Dean for exceptions.

Is 90 units too late in student's career? Rationale for 90: if graduation occurs at 140, declaring a degree by 90 will leave 50 units within which to complete their degree. This should be ample to complete any major. 75 seems too early--we don't want to revise endless stacks of major contracts.

Need to negotiate between the desire to create a flexible learning environment for our students and the reality of limited funding and space. If current students are allowed to stay at HSU too long, other students are denied the opportunity to come at all.

Would 150 unit cap be a more reasonable time limit? The suggestion was made to instigate a relatively high unit cap for all, and charge students who still want more undergraduate coursework a premium for the additional classes.

### 3. Conditions for allowing the declaration of a second major

Discussion was a continuation of the above.

Suggest that both majors be declared at 90 units, so that a plan can be made early in the process. Also, if unit cap is 140, it will be extremely difficult for anyone to double major unless the 2nd major curriculum overlaps substantially. We should encourage ambitious students, not limit them. Several ICC members identified as "Double major" recipients. Suggest calling them contracts rather than major plans to inspire a sense of commitment.

Reiterated that advisors need to monitor this. Is Peoplesoft programmable to show both majors? Ronnie: Students do not get reports from both majors, but can choose the "What if" icon in DARS to see how their coursework would look in another major. (Handy feature!)

Suggest set unit cap based on GPA.

Studies show that more students pursue the 2nd major than that actually complete it, so this policy would encourage them to think about their plan.

Concern was also voiced that some students declare second majors as a tactic to take preferred classes in other areas with no intention of completing the second program

Not all majors are available for viewing in DARS yet.

Reiterated that advising should be improved.

Concern that a policy like this is too restrictive.

Final suggestions for APC:

File major contract for both majors at 90 units

Include "exceptions...Dean" in both policies

Speak with Hilary Dashiell further to understand the additional demands this kind of tracking in Peoplesoft would put on the registrar's office. (Peoplesoft can support this by placing a

hold on individual student files.)

Program Planning and Assessment: (Wilson)

Presented and explained draft proposal for Area C and D assessment in Fall, 2010. As is currently taking place in Area B, the plan is to use assessment liaisons from each department to form cross-disciplinary groups (these will meet before the end of spring semester) to discuss GE in their areas and begin creating universal rubrics and prompts. This will be finalized in the fall when the course schedule is set.

Discussion about the possibility of meeting in May to finish 2 projects:

AMP-Develop criteria for approving new course proposals

PPA-Develop new guidelines for the Program Review Process.

Need to meet face to face after preliminary work is done.

Decision to meet Tuesday and Wednesday, May 25-26 from 9-1, and to reserve Thursday, May 27 in case it is needed. ICC members will receive stipend for their participation.

Adjourn to subcommittees at 10:35.

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